
Phone#: 608-996-2195 **Email:** bagleyfd@tds.net **Website:** www.villageofbagley.com
400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801

Call to order, Pledge of Allegiance. Roll Call.

Minutes Approval.

- Special Meeting on May 14th. Lee resigned for personal reasons. Shelly had been doing accounting work for the Village as an outside contractor. Board decided to appoint Shelly as the clerk and treasurer. She will do the clerk, treasurer and accounting work all as a village employee going forward.

Agenda Items

1. President's Report

- Summer is here, ton of moving pieces. Be mindful and work through things, think about neighbors, friends, family. Don't turn a blind eye to things.
- The park was vandalized the afternoon of 6/4/2024. Group who had used the park for an event the night before had not locked up the bathrooms. Everyone who uses the park or community building needs to be mindful about locking up when leaving. Ryne suggested confirming the rules state that if not already. Police report filed with Duane and he spoke with the parents of the 3 children involved.

2. Treasurer/Financial Report. Unpaid bills

- Disconnect notices are being sent out in phases, after June 1 and all payments entered next batch will go out. To be reconnected after a disconnect must either pay the balance in full or the 1st payment of a payment plan. Reconnects are done as Ryne is available and the reconnect fees apply, \$25 during regular hours and \$50 after hours or on weekends. Payment plans are minimum of monthly payments with you being fully caught up by the end of August which is the next bill due date.
- Some various reports coming due at the end of this month that are being worked on, mostly maintenance reports. New Maintenance of Effort report where firefighters, first responders etc have to prove that they are providing consistent levels of service. If this one is not completed the Village loses 15% of its state/county funds.
- Looking to schedule the Board of Review and Open Book meeting with Derek. Notes below on agenda item.
- Couple questions on what the loans are. The \$16K loan is from road work a few years ago. The \$70K loan is for the bleachers. Bleacher loan is through the Village, Fire Department is making the payments. \$330K loan was stated as either the Water Mortgage Revenue Bond or the Sewer Infrastructure loan. (UPDATE: It is the Sewer Infrastructure Loan).
 - The \$16K loan Greg thought that was supposed to been assessed out to Property Taxes. Should be done this year.
- Motion to approve unpaid bills: Mike made a motion, Louise 2nd, all approve

3. Clerk Report. Village updates

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- Dog license letters were sent out for those not received yet. Even if you registered your dog elsewhere or no longer have a dog still need a response so we know who to send to with property tax bills. 2nd notices will go out end of June and Duane will start ticketing by mid-July, and you will have until August to register your dog.
 - Made Event announcements as Chelsea or Bobbi Jo couldn't attend meeting. (noted down below at agenda item.)
4. Duane Jacobson: discussion regarding various ordinances
- Less hours due to rain, completed what needed to be done but didn't do much patrolling in the rain.
 - Met with Shelly for the first time, chatting about various items for about an hour.
 - Have Fire Dept call the County for Deputies for the rodeo. Make sure to do that ahead of time to make sure we have enough coverage. Talk to Kelly at the nonemergency line
 - Received concerns on speeding on Willow Ln, not crazy but some close calls in golf carts, ATV, etc. Do we want speed bumps? Would remove before winter for snow plows. Maybe one on either side of crest of hill and halfway on each. Chris felt that would be more effective than a speed limit sign.
 - Working on ordinance stuff, will continue to work. May be grief on some new or larger/long term issues.
 - Need complaints to come from the citizen, prefer it to be written in some fashion. Written complaints help if violator fights the ticket. A board member cannot just drive around and tell the deputy to take care of one place versus the other. Board and Deputy need to stay neutral unless it's a safety issue. If there are issues like drug activity, vandalism, large piles of junk, several unregistered vehicles, people running from cops then can focus on that area. Then everything in that area gets addressed.
 - In short it is much easier to fight an ordinance if the neighbor makes the complaint not the Village making it on behalf of the neighbor.
 - Issues with "legal view" on what can be addressed. Legal view refers to what is legally visible, example if Duane is called out about an unregistered vehicle and he can glimpse another vehicle in the backyard that probably is also unregistered, but he cannot go past the driveway or the front door unless a neighbor says that there are weeds, skunks etc and they make a report.
 - Jerry asked about issues registering golf carts. Duane replied that they would receive tickets and after a few they will register the golf carts. Cannot do a large fee like \$1,000 because a judge will deem it unreasonable. While Village ordinance is \$20, there are still the court costs, etc which could make it an est \$175 ticket to the individual and the Village would receive \$20.
 - Bar owners in town are willing to help with registration, if the Village provides them with what they need. Board agrees that a formal structure needs to be put in place and need to make it easy to do. Jerry noted that town is easy to register, it is visitors that it is harder. Discussed options to decal, tag, etc for easy attachment to golf cart and easily visible. Need to make it easier so they are not just hunting down Jerry. Mike noted that we need to make sure we as a Village we are implementing and enforcing our ordinances. Shelly agreed and added we need to

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make sure complying with ordinances is reasonably easy. Can decals/tags be on front and back or do we want on sides.

- Duane suggested considering a fee if costs of implementing this ordinance gets costly. Duane and deputies are going to block off a few hours at a time every so often and bulk ticket all violators.
- The major concern with this ordinance is underage kids driving. How to catch/enforce. If someone takes a picture or video of a minor driving a golf cart. Then the parent gets cited. If golf cart also isn't registered, then there would be 2 tickets. Duane needs to look more at the list of penalties after the ordinance. He will send something to crack down on this. Chris, Jerry, board and Village attendees agreed this is a major issue. Duane suggested help from others on ATVs, etc to catch these.
- Need to schedule and set up registration for the Golf Cart parade on July 5th. Village will set up a booth or something that day to get anyone registered that day. Mike later asked if we could schedule "register your golf cart" times
- Shelly suggested a potential formal structure. Village maintained master list, authorized places like bars, Shelly, Jerry are issued chunks of tags with blank forms. Example tag numbers #301-#351 would be at Shipwreck. Then they would be returned to Village or Shelly would regularly go pick them up. Jerry said he has about 200 numbers already.
- Mike asked for better details on how ordinances violations occur and progress. What is the paper trail. How would the Village be able to prove that progress is being made if questioned or dissatisfied with progression.
 - Duane mentioned one factor is the focus of the complaints that are received. 7 years ago there wasn't as many junk ordinance complaints.
 - Generally, the first step is to send a letter or to make an initial contact. Letter is dated, what ordinance is violated and time frame to correct.
 - Issues with Bagley's lack of zoning, there are different rules regarding junk ordinance for businesses than residential. Makes it difficult to evenly apply the ordinance. Previously there were some exceptions being made. Clarified there are no business exceptions at this time. Reminder that complaints from neighbors etc need to happen.
 - Legal view came up and another example. Say a property owner puts up a fence to hide the clutter but the neighbor's deck is high enough to see over the fence. That is a legal view and the neighbor could still file a complaint. If suggestions on how to correct are given, then factors like legal view need to be considered.
 - Continued onto ordinance enforcement. Village will need to prepare to cover costs of removal and legal fees in some cases. Example provided was the Village may have to pay for skid steer etc to remove junk or clutter.

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- Discussion on reporting process and updating process for each step. Requested summary list from time to time on who all was contacted.
5. Tri State Paving: will be in area doing a driveway and could do one or both projects, estimates provided.
- Village member requested Budweiser Lane be looked at. Ryne added that the neighbor built up lawn which has created a pond and caused issue with the road.
 - 2 estimates reviewed were Packer Dr to Friendship Dr, west side of railroad crossing to far side of Friendship Lane. (\$28,050) Pond Lane plus area at end around corner of lake to where road narrows. (\$47,325) \$500 discount if we do both. (\$75,375)
 - Greg noted each estimate increased about \$5K. The longer we wait the more it may cost. Shelly can look for grants, none that she found were for this year, grant applications for next year are in process and coming due currently. Discussion of how much was budgeted for roadwork for 2024. Various grants might be 25-50% of costs covered or flat amounts like \$5K-20K but have criteria like it must be roadwork for enhancing the safety for smaller vehicles like ATVs, etc. \$58,500 was budgeted in 2024 for roadwork. Brainstormed options to help fund, none applied to current projects. Louise requested Shelly to look over budget and see if there is something that could be cut to help cover road costs.
 - Greg made motion to approve both road projects and levy whatever is not covered by budget or alternative sources. Jerry 2nd. All agreed. Village will borrow the difference and then levy whatever is not funded.
 - More road work anticipated, note to pad 2025 roadwork budget and look for grants.
 - Ryne/Chris provided an update on the Willow Lane regarding Sandy Pines. Per Jordan at Delta, all work was legally done except apron is 7' and needs to be a 12' apron. The road is cracking along the portion of Willow Lane where the sewer work for Sandy Pines was done.
 - Discussed a 50/50 split on costs between Sandy Pines and Village to correct the cracking road. Sandy Pines would need to cover expanding the apron. Ryne/Shelly will get information to Tri State for quote to see if that work can be added.
 - Amended road work motion. Motion to approve the 2 Village projects for \$75,375 and approve work for the Sandy Pines work up to Village costs of \$2.5K. Greg motioned, Jerry 2nd, all approve.
6. Grass and weed ordinance: up price per hour
- Upping the price discussed. There had been some jokes that \$50 per hour with a minimum of 1 hour was a reasonable price and Ryne does a nice job. Wanted to deter these jokes but stay in range with other similar sized municipalities. So far have mowed 2 lawns, no payment and 1 notice the owner mowed.
 - Motion for 1st offense: \$50 per hour plus \$25 admin fee then 2nd or more offenses, \$100 per hour plus \$25 admin fee. Greg motioned, Jerry 2nd, all approve.
7. Open Book with Assessor: July 2nd 6pm?
- Cannot do July 2nd or July 9 and June 11 that we wanted got booked. Derek wants done early July. Said he could do Mon-Wed, maybe Thurs.

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- Greg asked if he's the only assessor, Derek is in the start of a 3 year contract. Shelly recommended we use the remaining 3 years to determine if we get a value, need to utilize the Open Book and and Board of Review to determine value.
- Compiling a list of questions, if you cannot attend that meeting and wish to have Shelly ask a question for her, let her know. Questions mentioned throughout meeting but were:
 - Why are the assessed values on most properties almost half of what it would sell for, then some random properties the assessed value is double what it would sell for?
 - Why do no property assessments should acreage?
 - Property taxes for those out in the River of Lakes way higher than those in town. Why is that? Perceived value of being in a resort area?
 - Resort tax that Bagley is looking into requires specific assessed values. Shelly will go over with Derek on how we can get that information from him.
 - Can we get the assessed values and parcel in excel format? Where and how does Shelly get it.
- Request Shelly and Chris work to schedule the Open Book and Board of Review.

8. Approve Licenses: Liquor/Server/Tobacco Licenses

- Discussions on fee amounts collected with license forms. Initial forms may or may not have included all operators. Some businesses have brought in additional operator forms with additional payment for operators.
- Discussion of when you need an operator's license to serve versus need it to just sell like in the Bagley Store. Owners do not need operator's license but if one of the owners is not there then someone with an operator's license is required to be there.
- Crossed Tim off list of operator's licenses because it is not currently required for owners to have operator's license and one not received. Request to look over requirements on a Village level requested.
- The question came up on whether River of Lakes does it under River of Lakes or Shipwreck. Thought to be under the legal entity, village members didn't know if an inspector would agree, Village does not police that.
- Operator's licenses read, Mike motioned, Greg 2nd, all approve. Jerry abstained from voting as he was on the list of operators.
- Jerry made motion to approve Class A Beer, Mike 2nd, all approve
- Class B Beer for LAW Wood, Louise motioned, Mike 2nd, all approve. River of Lakes, Mike motioned, Louise 2nd, all approve. Luckys Louise motioned, Mike 2nd, Timmers Louise motioned, Mike 2nd
- Class A Liquor, Louise motioned, Greg 2nd, all approve
- Class B Liquor, Mike motioned, Louise 2nd, all approve
- Tobacco, Mike motioned, Greg 2nd, all approve

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9. Potential purchase of Peoples State Bank Building – Bids due on June 7th, potential use gameplan included discuss as needed
- Building purchase would need to be part of a project, proposed as a tourism project. There is a grant/loan available where 75% would be a grant and 25% would be a low interest rate loan. Required that project has good community benefit to qualify. There are various small projects to improve the town esthetics or just improve the town which were planned to be done in the next 5-10 years whenever the money was available. Thought, is to lump this all into one project, hit a large goal of establishing a tourism board.
 - People’s state bank building would be where the town hall is and tourism board would operate there after renovations. Improvements to the community building and park would be done. Items like running internet to the park, making the community building more appealing to rent, picnic tables, etc.
 - Spoke with Dan Glass at People’s State Bank (PSB), they are open if the Village purchases the building to keep their deposit box so there is some semblance of a bank in town. Businesses and Residents who use People’s State Bank could make deposits. Only PSB would have access to this box and would pick up the deposits every other day or so. Would help Businesses not be sitting ducks having to drive to deposit cash. Not guaranteed.
 - PSB is not allowing a bank to buy the building and whoever buys cannot sell, rent or operate a bank for a specified period.
 - The tourism board would generate new revenue, 70% of which has to be spent on tourism promotion and development in town. This is promoting businesses, drawing outsiders to town, bringing events to town. Revenues from this could help reduce what would be funded by townspeople. More clarity on who would be on the tourism board will come later but Village would need to be involved.
 - Not a chamber of commerce.
 - Shelly is researching more on taxes for campgrounds, room tax, resort tax etc. Resort tax is one potential avenue to get more revenue from campgrounds but there’s a town value criteria. Personal Property Tax is being essentially phased out, Shelly is attending the webinars that is to go over substitutes.
 - If Village moved forward with the purchase and did not get approved for the Grant/ Loan at 75%/25% then could go for 50%/50%, otherwise has the borrowing power. If full building purchase is loaned without the grant then other projects would be postponed. Price range for building purchase was \$45K to \$70K. Determined that in that price range it’s reasonable and could be sold if other things didn’t pan out. To apply for grant detailed game plan with estimated costs included and have to prove it could afford the project without the grant. Looking to drag out the closing to try to complete the grant application, otherwise could get the mortgage at PSB or look elsewhere if wanted.
 - Discussion shifted to the importance of tourism and strategic event planning that could help Bagley grow. Discussed if this would be heavily beneficial to businesses. Improving your town’s value is how to

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bring in new businesses or new residents. Changing town's value is a main way to change tax based. A tourism board is a good opportunity to do town beautification without making the towns' folk fund it. Point made that Bagley at some time may struggle to find property space for new businesses. Also pointed out that existing businesses need to have enough traffic to support it otherwise they will leave.

- Motion to place bid on People's State Building for \$60K, Jerry made motion, Louise 2nd, all approved

10. Upcoming Events: Community Building. Bagley Events Group.

- Burgers in the Park 1st Monday of every month with the Legion
- 4th of July/Rodeo is coming up, Bobbi Jo is looking for volunteers
- Local businesses have a variety of events this summer, Adult Prom at Luckys, live music at Shipwreck.

New Business (May be taken in any order.)

- Driftless CPA (Shelly) requested Board opinion on Driftless CPA moving her office to the Village and doing a rental agreement with the Village. Would allow Shelly to have Village hours 5 days a week. Will draft a rental agreement for next meeting to approve.
- Tree on 180 N Bagley has several holes in it. Per Ryne there is \$1,200 left in the budget. This tree is one of the worst ones on the list. Will contact Brett McDonald and Mike's friend Bozo
 - Next meeting discuss ordinance to define where you can and cannot plant trees to avoid these situations.
- Alliant Energy bills to be changed to auto pay. Shelly has already contacted Alliant and shifted the bill on the 20th due on 10th to bill on the 25th and due on the 15th so they still will not actually auto pay until after the monthly meeting.

Informal Comments.

- Kevin requested to be allowed to serve from his premises while the street is closed on July 6th, 2024.

Motioned to adjourn... Chris motioned to adjourn, Jerry 2nd, all approve

Next Meeting: Tuesday July 2nd