

Village of Bagley UNAPPROVED MINUTES 08-01-2024

Minutes are not approved by the Village Board until the following board meeting. Unapproved minutes are subject to change.

Phone#: 608-996-2195 Email: bagleyfd@tds.net Website: www.villageofbagley.com
400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801

Call to order, Pledge of Allegiance. Roll Call. All present except Chris Traustch

Minutes Approval: Mike motion, Louise second, all approve

AGENDA ITEMS:

- 1) President's Report
 - a. Release of minute to public. Rogers Rules of Order and Clerk/Treasurer Training states that minutes are not final until approved at the next board meeting. Advised that if minutes are to be published prior to approval they should state they are unapproved and have a disclaimer. Discussed. Motion to have Clerk complete minutes within 1 week of the meeting, then a board member will approve within 2 business days. Then they can be posted. Louise motion, Mike second, all approve.
- 2) Treasurer/Financial Report
 - a. Unpaid Bills & Bank Balances: Mike motion, Louise second, all approve
 - i. Need to look for Policy on all bank accounts that have a fund purpose or are reserved. Will find or draft a policy for an upcoming meeting.
 - b. Disconnects/Payment Plan reminders. August 1st bills are out. If you miss a payment plan payment you get disconnected right away. Had some issues with the billing software, if you have an issue just contact Shelly and we will get it sorted out.
 - c. Preparation of 2025 budget has begun. Discuss items for board to think about for Sept meeting.
 - i. Budget needs work, there are compliance items needing to be done. Related policies have not been found, if not found or do not exist will need to draft. Some are required or may be required for a loan or grant.
 - ii. Budget prep will include looking at better utilizing resources like replacement funds, garbage reserve fund, etc. Example Town and Country is paid from the Operating Account but the garbage fees goes to the Garbage Fund. We should be using the Garbage Fund to pay Town & Country's bill.
 - iii. Budget goal will be to have a clear picture of the ins and outs and to utilize resources, tax levies, etc. Work to even out tax levy so its more consistent instead of up and down. Also would like to review the allocation of general expenses between Village and utilities like is done with payroll.
 - d. COVID grant money: options and things to consider
 - i. Need to spend our remaining COVID grant money. We need to spend 31K but there's only 29K in the ARPA fund so the difference will need to come from the operating account. Money is to be spent restoring services that suffered from COVID, replacing ones lost, etc
 - ii. So far money has been spent on security cameras for park and mulch.
 - iii. Copy of Tourism Project Proposal approved last meeting provided as potential options to spend COVID money on. Discussed various options. Tabled for September meeting.
 - e. Purchase of building. Grant won't be approved in time. Sign Offer Letter. Discuss affect of levying payments and do mortgage. Discussions on impact of buying the building as a town hall and how the payments levied are estimated to be around \$4 per person on average.
 - i. Further discussion on levy limit worksheet. When that is created to prepare the property tax bills, will have more solid numbers and can estimate the average cost per person.
 - ii. Deed restrictions will bar the Village from selling to a bank, renting to a bank or operating a bank in this building.
 - iii. Motion to sign the offer letter to buy the bank building. Louise motion, Mike second. Louise and Mike approve, Greg against, Jerry abstained from voting. Motion passed 2-1
- 3) Clerk Report. Village Updates

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- a. Register Dogs with Shelly, notify her if you registered elsewhere or if don't have dogs anymore
 - b. Absentee ballots were mailed out. Preliminary Election August 13. Need Poll Workers
 - c. Discuss plans for WisVote, must take over from County by 2026, Tonya suggested game plan of seeing helping Shelly through 2024 elections. For 2025, Tonya will be back up support as we take over. May need to pay a fee for 2025 and sign a contract. Tabled until September meeting to see how August election goes.
 - d. Other tasks the County is shifting to the municipality. Municipality has to prepare and provide the paper (regulated printing) and the stamped envelopes for December. May need to take over July. Should have enough envelopes for December 2024, will need to order the paper and may need to order for July. May be other tasks shifting in future.
- 4) Public Works:
- a. Other updates from Ryne.
 - i. Motion to purchase or build more barricades and signs as Ryne advised. Greg motion, Mike second all approved
 - ii. Delta 3 did Energy Survey at Sewer Plant. Monthly phosphorus limit goes from 1 milligram per liter down to 0.6 milligrams per liter on January 1st of 2026, and 0.075 on January 1st of 2029. When applying for our new permit in 2028 can either do a multi discharge or water quality trading. Discussed estimated costs for each option and timeframe. Other requirements for E coli etc coming up, need our Facility plan in 2025. Table to September meeting to discuss with Delta 3 and maybe have them attend September meeting.
- 5) Monument Landscaping: Spencer White who works for Williams Landscaping. Said he would donate his time, Village just pays for any materials. Potential use for some of the COVID money. Table to September meeting so all board members can look at the Memorial. Work would potentially be done in October.
- 6) Vote to temporarily waive Ordinance 6.05 Obstructions and Encroachments of streets/sidewalks
- i. Difficult to uphold our ordinances if we waive them and creates potential liability for the violations. Temporary waiver of ordinance created for Ribfest and Fall Festival until further action is decided on. Proposed Temporary Street/Sidewalk Permit provided to review. Table proposed ordinance to September meeting.
 - ii. Motion to approve Temporary waiver of Ordinance 6.05 for Ribfest and Fall Festival. Greg motion, Mike second, all approve.
 - iii. Luckys Bar and Grill requested the ability to sell Bloody Mary's, beers and Carbliss at Ribfest. Motion approve to amend Luckys liquor license to add a temporary premises on E Walnut Street from S Bagley to S Burlington on August 10th, 2024 from 6am to 4pm contingent upon them signing an indemnity waiver of liability and providing proof of insurance. Should Luckys not be able to provide indemnity waiver or insurance, approval of picnic license to allow for the sale of just beer. Mike motion, Greg second all approve
- b. August 10th, Ribfest – The Bagley Store
 - c. October 12th, Fall Festival – Bagley Events Group
 - d. Need to amend ordinance and make this a permit process
- 7) Schedule Fall Cleanup. Vote if Village will do a Garage Sale and who decides what goes.
- a. Fall cleanup 3rd weekend of October
 - b. Requests if Village wants to do a garage sale to declutter. Declined to do
- 8) Need to recreate Plan Commission for Comprehensive Plan, required to review every decade (2020). Should have the commission meet annually at minimum to make sure Plan Commission stays in compliance.

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- a. Need to have 2 board members and 3 residents. Believed that Shelly could clerk the Plan Commission but cannot be on the Commission since not a resident. Advised to have the Plan Commission meet at least annually to maintain and adhere to ordinances and WI Statutes.
 - b. Greg, Chris, Louise, volunteered from the board. Sara Christopherson, Sally Brodt volunteered
- 9) Driftless CPA (Shelly's CPA firm) leasing office – table? attorney said no issues but did not send over guidance yet
- a. Motion to not allow a business to lease the Village office. Mike motion, Greg second. Mike and Greg approve, Louise opposed, Jerry abstained
 - b. Anticipated Village hours: Tuesday 9:30am-6pm, Wednesday 8am-11:30am & 12pm-5pm and Friday 8am-12pm. Outside of that Shelly would not be available for Village business, items may be delayed and priorities will come first.
- 10) Upcoming Events. Community Building. Bagley Events Group
- i. Bagley Events Group requested that events not appear on agenda , instead go to Facebook page or website.
 - b. August 5th American Legion Burgers in the Park (correction sponsored by Auxiliary Post #482 – Bagley)
 - c. August 10th Bagley Ribfest
 - d. Other local events, check Facebook pages of businesses and communities for more.

New Business (May be taken in any order.)

- Sidewalk between corner of Chicago St and S Bagley Ave to 130 S Bagley Ave needs to be replaced
 - Have 2 quotes on all sidewalk work, current quote from Chris Oshay is \$16K, Priceless Concrete quote from Feb 2024 is \$8.5K.
 - The sidewalk between the corner of Chicago St and S Bagley Ave to 130 S Bagley Ave has water issues. Table to September meeting and have Delta 3 take a look.
- Review various ordinances, animal, sidewalk, tree and procurement to add, update or correct. There are some ordinances where the signed copy is missing. Can do one of two options: 1. Take the unsigned one and minutes supporting it was approved and posted, then resign a new one, or 2. Redo the ordinance process.
 - Will review and brainstorm ordinances for future meetings. Guidance provided.

Informal Comments.

- Social Media Policy needed for Village. There was a comment dispute between residents on 7/31. Tabled to September meeting to vote on a policy on if and how social media for the Village will be handled going forward.
- Resident had difficulty getting a response from a board member. Board emails are on the Village website, if there is difficulty getting in touch, can reach out to Shelly and she will assist in connecting.
- Question regarding any restrictions on what can be built on a property in the Village.
- Question regarding Clerk/Treasurer position. Clerk/Treasurer is not a voting member on the board, it is an appointed position. The position does not need to be posted, the Village Board can just appoint.
- Notice of roadwork was short notice, posted online and around town on Friday 7/26 for work to be done 7/31 & 8/1 with prep work on 7/30. Noted for future work.

CLOSED SESSION: Wisconsin Statutes 19.85(1)(c)

Motion to Adjourn... Closed Session last, will adjourn meeting at conclusion of Closed Session

Next Meeting: Sept 3?