

AFFIDAVIT OF POSTING

STATE OF WISCONSIN)
) SS
COUNT OF GRANT)

I, Shelly Liston, Village Clerk of the Village of Bagley, Grant County, Wisconsin, being first duly sworn, state on oath:

1. **Date:** On the 15th day of May 2025, I posted the following entitled ordinance, resolution or policy at the following public places in the Village.

2. **Title of Ordinance, Resolution or Policy:**
 - #2025-05-06.01 Resolution Adopting a Citizens Participation Plan
 - #2025-05-06.09 Resolution Adopting Excessive Use of Force/Non-Violent Demonstration Policy
 - #2025-05-06.02 Matching Funds Resolution
 - #2025-05-06.03 Fair Housing Ordinance Resolution
 - #17.01 Fair Housing Ordinance
 - #2025-05-06.04 Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application
 - #2025-05-06.05 Authorized Representative Resolution Environmental Improvement Fund – DNR Safe Drinking Water Loan Program (SDWLP)
 - #2025-05-06.06 Resolution Declaring Official Intent to Reimburse Expenditures – SDWLP
 - #2025-05-06.07 Authorized Representative Resolution Environmental Improvement Fund – DNR Clean Water Fund Program (CWFP)
 - #2025-05-06.08 Resolution Declaring Official Intent to Reimburse Expenditures - CWFP

3. **Posting Locations.** Said ordinance or a summary with instructions to access a full copy was posted at the following three (3) public places located within the Village limits:

Bulletin Board – Community Building
Bulletin Board – Outside of the Post Office
Bulletin Board – Willow Lane Storm Shelter

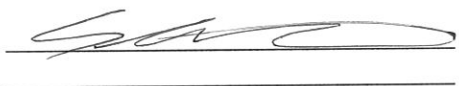
4. **Additional Information.**

Resolutions and ordinances were adopted as required in order to apply for three grant programs to assist in covering the costs of the Proposed 2026 Infrastructure Improvements – Bagley project. Full copies of the resolutions, ordinances and project information is available either on the Village website or upon request with the Village Clerk.



Shelly Liston Village Clerk/Treasurer

Subscribed and sworn to before me
This 15th day of May, 2025:



Village of Bagley
Resolution to Adopt a Citizen Participation Plan
Resolution #2025-05-06.01

WHEREAS, the Village of Bagley has applied
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
for a Community Development Block Grant (CDBG); and

WHEREAS, the State of Wisconsin Department of Administration (DOA) and the U.S. Department of Housing and Urban Development (HUD) require recipients of Community Development Block Grant (CDBG) monies to have in place a Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low and moderate income (LMI)), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for complaint procedures, and accommodate non-English speaking residents; and

WHEREAS, the Village of Bagley has prepared
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
and publicly reviewed a Citizen Participation Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board
(City Council, County Board, Village Board, Town Board)
of the Village of Bagley officially
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
adopts the Citizen Participation Plan.

ADOPTED on this 6th day of May, 2025. ATTEST: [Signature]
(Day) (Month) (Year) (Signature of Clerk)

The governing body of Village of Bagley has authorized the above resolution
(UGLG/Unit of General Local Government's Name)
by Resolution No.: 2025-05-06.01, dated May 6, 2025.
(Resolution Number) (Date Authorized)

Donna M Schafer
Signature of the Chief Elected Official

Village President
Title

5/06/2025
Date Signed

Donna Schafer
Typed Name of the Chief Elected Official

Division of Energy, Housing and Community Resources

Community Development Block Grant – Citizen Participation Certification (Public Hearing #1)

CITIZEN PARTICIPATION CERTIFICATION for Public Hearing #1

I, Shelly Liston, on behalf of the Village of Bagley, hereby
(Clerk or Representative's Name) (City, Town, Village, or County) (Grantee / UGLG / Community Name)

certify that adequate notice of the Public Hearing was provided by means of (select one):

- a. ☐ Fourteen (14) days, or more, advance notice print publication in the local newspaper;
- b. ☒ A Class 2 notice print publication in the local newspaper; or
- c. ☐ Other: _____

in accordance with the currently adopted Citizen Participation Plan (effective at the time of publication), and that the following checked topics were discussed at the Community Development Block Grant

(CDBG) Citizen Participation Public Hearing held at 6:30 P.M. on May 6, 2025 :
(Time: 00:00 am/pm) (Date: Month, Day, Year)

Items Discussed at the Public Hearing	Agenda Items / Topics Covered
<input checked="" type="checkbox"/>	1. Basic overview of the Community Development Block Grant (CDBG) program. (Required)
<input checked="" type="checkbox"/>	2. The Community Development Block Grant (CDBG) funds available for (Check all that apply – Required to identify CDBG Program(s) to which UGLG is applying): <ul style="list-style-type: none">a. <input type="checkbox"/> Coronavirus (CDBG-CV);b. <input type="checkbox"/> Economic Development (CDBG-ED);c. <input type="checkbox"/> Housing (CDBG-HSG)d. <input type="checkbox"/> Planning (CDBG-PLNG);e. <input checked="" type="checkbox"/> Public Facilities (CDBG-PF);f. <input type="checkbox"/> Public Facilities for Economic Development (CDBG-PFED); and/org. <input type="checkbox"/> Other: _____
<input checked="" type="checkbox"/>	3. Types of activities eligible for CDBG funding for (Check all that apply – Required to identify eligible activities for CDBG Program(s) to which UGLG is applying): <ul style="list-style-type: none">a. <input type="checkbox"/> Coronavirus response;b. <input type="checkbox"/> Economic development;c. <input type="checkbox"/> Housing:<ul style="list-style-type: none">i. <input type="checkbox"/> Rehabilitationii. <input type="checkbox"/> Homebuyer Assistanceiii. <input type="checkbox"/> Special Housing Projects

(continued on the next page)

Division of Energy, Housing and Community Resources

Community Development Block Grant – Citizen Participation Certification (Public Hearing #1)

iv. ☐ Housing – Other: _____

v. ☐ Housing – Other: _____

d. ☐ Planning activities for community development;

e. ☒ Public facilities improvements;

f. ☐ Public facilities improvements for economic development; and/or

g. ☐ Other: _____

☐

4. Housing needs identified prior to the Public Hearing and by attendees during the Public Hearing. *(Required – must be covered regardless of the focus of the CDBG project to comply with federal regulations)*

☒

5. Community Development needs (e.g., activities involving planning, public facilities, economic development, other development for coronavirus, disaster or other emergency response, etc.) identified prior to the Public Hearing and by attendees during the Public Hearing. *(Required)*

☒

6. Activities proposed for the CDBG application. *(Required)*

☒

7. The potential for residential and/or business displacement as a result of the proposed CDBG activities. *(Required if any potential for possible displacement)*

☒

8. The public attending this meeting were offered an opportunity to discuss the proposed CDBG application. *(Required)*



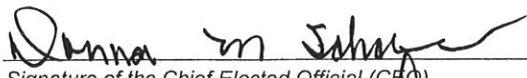
Signature of the Municipal Clerk or Designated Authorized Representative

Village Clerk/Treasurer

Title (& Organization if not from UGLG)

5/06/2025

Date Signed



Signature of the Chief Elected Official (CEO)

Village President

Title

5/06/2025

Date Signed

Donna Schafer

Typed Name of the Chief Elected Official (CEO)

The UGLG must submit this Certification with the other required citizen participation documents in the "Citizen Participation Attachments & Supporting Documents" section of the CDBG Application.

Village of Bagley

Citizen Participation Plan for the Community Development Block Grant (CDBG) Program

PURPOSE

In order for the CDBG Program to operate effectively, and to address the needs of the citizens of the Village of Bagley, the entire population must be kept informed. The decision-making process must be open and consistent with State and Federal regulations. To accomplish this, the following plan will be followed:

PROGRAM OVERSIGHT

1. The Village of Bagley shall create a Citizen Participation Committee, members of which shall be appointed by the Chief Elected Official and confirmed by the Village Board. This Committee shall be responsible for implementation of the Citizen Participation Plan (CPP), as well as offering guidance in preparation of the grant application.

The Village of Bagley shall oversee the preparation of the Community Development Block Grant (CDBG) grant application.

2. To insure responsiveness to the needs of its citizens, the Village of Bagley shall provide for and encourage citizen participation. Particular emphasis shall be given to participation by persons of low- to- moderate income (LMI).

CITIZEN PARTICIPATION

1. The Village of Bagley shall establish a committee composed of persons representative of the Village of Bagley demographics. This committee must include at least one LMI person.

The committee members should also include representatives from the local government, real estate, banking, and labor communities whenever possible. This committee shall assume responsibility for coordinating all required elements of the Citizen Participation Plan. All committee members must be residents of the Village of Bagley.

NOTICE OF HEARINGS

1. Official notice of hearings will be by public notice in *The Grant County Herald Independent* as 2-week (14 days) or class 2 notice prior to the hearing date. In addition, the public notice shall be posted at the Village of Bagley's Village Hall. These notices will include the time, place and date of meetings, as well as a brief agenda.
2. All notifications of meetings and available assistance must be worded in such a way as to encourage LMI participation. In addition, all meeting announcements shall include where, and during what time, information and records relating to the proposed and actual use of funds may be found.

REQUIRED PUBLIC HEARINGS

Public hearings shall be held to obtain citizen views and to enable them to respond to proposals at all stages of the CDBG Program, including the development of needs, the review of proposed activities and the review of program performance. Hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodations for the handicapped, and, if needed, for non-English speaking persons.

1. The first hearing will receive citizens' views and provide an explanation of:
 - a. Community development needs, objectives, and strategies.
 - b. The CDBG program including goals, objectives, application process, amount of funds available, timetable, eligible activities, etc.
2. The second hearing will receive citizens' views and provide a review of the performance of the funded activities.
3. The first public hearing shall be held during the development of the application for funds.
4. The second public hearing shall be held during the implementation of the program. If the project includes construction, demolition, and/or structural rehabilitation activities, then the second hearing must be held after construction, demolition, and/or rehabilitation has begun and is in progress.
5. The Village of Bagley will attempt to have at least one of the public hearings in the service area.

PROGRAM INFORMATION, FILES, and ASSISTANCE

1. Technical assistance will be provided to any citizen who requests information about program requirements. Assistance with the application process will be provided by Village staff in the Community Development Department. A Village staff member will meet with citizens on request.
2. The Village of Bagley will maintain, in the Bagley Village Hall, a record of all citizen participation efforts including minutes of meetings, newspaper clippings, and copies of notices and brochures.
3. Citizens will be invited to make proposals regarding the application. If suitable proposals are submitted in writing, a written response will be provided within 15 days. Every effort will be made to respond to all proposals prior to the final action on the subject.
4. Citizens may petition or request in writing assistance or changes.
The Village of Bagley staff will respond to all such requests within 15 days after the Village Board has met to discuss the request.

COMPLAINTS

The Village of Bagley will handle citizen complaints about the program in a timely manner. By federal regulation the Village will respond in writing to all written letters of complaint within 15 days after receipt of the complaint. The nature and disposition of verbal complaints will be recorded in a complaint log]. The first contact for complaints should be made to Ms. Shelly Liston, Village Clerk/Treasurer.

In addition to the above procedure, any citizen wishing to object may complain directly to the following address:

Attention: Executive Staff Assistant
Wisconsin Department of Administration
Division of Energy, Housing and Community Resources
P.O. Box 7970
Madison, WI 53707-7970

Written complaints should contain the following information and should be as specific as possible when describing:

- 1) The Program area being referenced: HOME, Community Development Block Grants for Housing (CDBG – Housing), Community Development Block Grants for Community Development (CDBG – Community Development), Emergency Solutions Grants (ESG), etc.;
- 2) The event resulting in the complaint;
- 3) The dates, details, and reason for the complaint; along with
- 4) The complainant's name, address, and telephone number.

ACCOMMODATIONS

The Village of Bagley will respond to residents' requests for reasonable accommodations to participate in CDBG public hearings in accordance with state and federal laws; and include instructions for making accommodation requests in hearing notices.

NON-ENGLISH SPEAKING PERSONS

The Village of Bagley will regularly review the demographic data of the municipality and survey a CDBG project area and/or service area if deemed necessary to identify non-English speaking persons; and will take steps to assure them equal opportunity in the citizen participation process.

Village of Bagley

POLICY TO PROHIBIT THE USE OF EXCESSIVE FORCE AND TO ENFORCE APPLICABLE STATE AND LOCAL LAWS PROHIBITING PHYSICALLY BARRING ENTRANCES/EXITS FOR NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS

RESOLUTION NO. 2025-05-06.09

A resolution of the Village Board of the Village of Bagley, to adopt the policy to prohibit the use of excessive force and to enforce applicable state and local laws prohibiting physically barring entrances/exits for non-violent civil rights demonstrations:

WHEREAS Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 69 §5304) prohibits the State from expending or obligating any Community Development Block Grant funds to any unit of general local government that does not have or adopt a policy prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and a policy of enforcing State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction;

AND WHEREAS it is in the interest of the Village of Bagley to pursue Community Development Block Grant Funds and to adopt policy that complies with Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 USC 69 §5304);

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND THE VILLAGE BOARD OF THE VILLAGE OF BAGLEY:

- I. It is POLICY of the VILLAGE to prohibit the use of excessive force by law enforcement agencies within the VILLAGE's jurisdiction against any individuals engaged in nonviolent civil rights demonstrations.
- II. It is POLICY of the VILLAGE to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within the VILLAGE's jurisdiction.
- III. The officials and employees of the VILLAGE shall assist in the orderly prevention of all excessive force within the VILLAGE OF BAGLEY by implementing the authority and enforcement procedures set forth in Title I of the Housing and Community Development Act of 1974.

- IV. The VILLAGE BOARD directs the GRANT COUNTY SHERIFF to implement this Resolution by amending applicable GRANT COUNTY SHERIFF's DEPARTMENT POLICY procedures.

PASSED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF BAGLEY.


Donna Schafer, Village President

Date 5/6/25

ATTEST:


Shelly Liston, Village Clerk/Treasurer

Date 5/6/2025

Village of Bagley

Authorizing Resolution to Commit Match Funds & Certification of Match Funds Secured

RESOLUTION NO. 2025-05-06.02

A RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF BAGLEY,
providing a Guarantee of Match Funds for the
2025 Community Development Block Grant for Public Facilities (CDBG-PF) Application

Related to the Village of Bagley's participation in the Community Development Block Grant (CDBG) Program;

WHEREAS, federal monies are available under the CDBG Annual Public Facilities Competition, administered by the State of Wisconsin Department of Administration, for the purpose of the provision or improvement of public facilities; and

WHEREAS, the Village Board of the Village of Bagley has authorized the submission of a CDBG Public Facilities Application to the State of Wisconsin for the following project: Proposed 2026 Infrastructure Improvements; and

WHEREAS, an adequate local financial match must be provided for the proposed CDBG Public Facilities project by the Village of Bagley.

WHEREAS, the Village of Bagley must certify that all matching funds required to complete the proposed project have been secured for and committed to the project prior to the submission of the CDBG application; and

WHEREAS, the Village of Bagley must acknowledge that a delay in starting construction by July 1, 2026 and/or completing construction by October 31, 2027 due to the Village not having the matching funds that are reported as committed and secured in the CDBG application documents, then the State of Wisconsin Department of Administration Division of Energy, Housing and Community Resources may deny a timeline extension and may rescind the CDBG award;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Bagley does hereby authorize the commitment of match funds to be used as outlined in the CDBG application, for the match amount of \$510,000.00, from the following secured source(s):

Peoples State Bank = \$550,000.00;

and the following pending or potential source(s):

Wisconsin Department of Natural Resources – Safe Drinking Water Loan Program.

Wisconsin Department of Natural Resources – Clean Water Fund Program.

ADOPTED on this 6th day of May, 2025.

The governing body of the Village of Bagley has authorized the above Resolution to commit match and certify match funds secured for the CDBG project referenced within the Resolution.

ATTEST:



Shelly Liston, Clerk/Treasurer



Donna Schafer, Village President



301 E. Blackhawk Avenue
P.O. Box 299
Prairie du Chien, WI 53821-0299

Phone: (608) 326-3500

(800) 280-1074

Fax: (608) 326-2928

May 5, 2025

Village of Bagley
400 S. Jackley Ln.
PO Box 116
Bagley, WI 53801

Dear Village of Bagley Board:

We hereby agree to conditionally extend credit to the Village of Bagley in an amount up to \$550,000.00 as needed for match funding for the CDBG Public Facilities project. Final loan terms will be approved at loan closing.

Sincerely,

Daniel Glass
Senior Vice President

Village of Bagley
Resolution to Adopt a Fair Housing Ordinance
Resolution #2025-05-06.03

AN ORDINANCE TO REPEAL CHAPTER 17 OF THE MUNICIPAL CODE
OF THE CODE OF ORDINANCES
ADOPTING WISCONSIN STATUTES, SECTION 106.50, AS AMENDED,
RELATING TO THE EQUAL RIGHTS OF ALL PERSONS TO FAIR HOUSING, AND
PROVIDING MEANS FOR THE IMPLEMENTATION AND ENFORCEMENT THEREOF.

THE VILLAGE BOARD OF THE VILLAGE OF BAGLEY DOES ORDAIN AS FOLLOWS:

Chapter 17 of the Code of Ordinances is created to read as follows:

FAIR AND OPEN HOUSING

WHEREAS, the Village Board of Village of Bagley recognizes its responsibilities under Section 106.50, Wisconsin Statutes, as amended, and endorses the concepts of fair and open housing for all persons and prohibition of discrimination therein;

THEREFORE, BE IT ORDAINED THAT:

- 1) The Village of Bagley hereby adopts Section 106.50, Wisconsin Statutes, as amended, and all subsequent amendments thereto.
- 2) The officials and employees of the Village of Bagley shall assist in the orderly prevention and removal of all discrimination in housing within the Village municipal jurisdiction by implementing the authority and enforcement procedures set forth in Section 106.50, Wisconsin Statutes, as amended.
- 3) The Municipal Clerk shall maintain forms for complaints to be filed under Section 106.50, Wisconsin Statutes, as amended, and shall assist any person alleging a violation thereof in the Village of Bagley to file a complaint thereunder with the Wisconsin Department of Work Force Development, Equal Rights Division, for enforcement of Section 106.50, Wisconsin Statutes, as amended.

Donna Schafer
Village President


Signature

ATTEST:

Shelly Liston
Village Clerk/Treasurer


Signature

Adopted: 5/06/2025
Published: 5/15/2025
Effective: 5/15/2025

ORDINANCE NO. 17.01

AN ORDINANCE TO REPEAL AND RECREATE ORDINANCE 17.01 OF THE MUNICIPAL CODE OF THE VILLAGE OF BAGLEY, GRANT COUNTY, WISCONSIN, RELATING TO FAIR AND OPEN HOUSING.

THE VILLAGE BOARD OF THE VILLAGE OF BAGLEY, GRANT COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

17.01 FAIR HOUSING

(1) State Statutes Adopted. The Village Board of the Village of Bagley hereby adopts Section 106.50, Wisconsin Statutes, as amended, and all subsequent amendments thereto.

(2) Authority and Enforcement Procedures Implemented. The officials and employees of the Village of Bagley shall assist in the orderly prevention and removal of all discrimination in housing within the Village of Bagley by implementing the authority and enforcement procedures set forth in Section 106.50, Wisconsin Statutes, as amended.

(3) Complaints. The Village Clerk shall maintain forms for complaints to be filed under Section 106.50, Wisconsin Statutes, as amended, and shall assist any person alleging a violation thereof in the Village of Bagley to file a complaint thereunder with the Wisconsin Department of Workforce Development, Equal Rights Division, for enforcement of Section 106.50, Wisconsin Statutes, as amended.

Adopted and approved this 6th day of May, 2025


Donna Schafer, Village President

COUNTERSIGNED:


Shelly Liston, Village Clerk

Date Adopted:	<u>5/6/2025</u>
Date Recorded:	<u>5/6/2025</u>
Date Posted:	<u>5/15/2025</u>
Date of filing Affidavit:	<u>5/15/2025</u>
Effective Date:	<u>5/15/2025</u>

VILLAGE OF BAGLEY WISCONSIN RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR CDBG PROGRAMS

This Residential Anti-Displacement and Relocation Assistance Plan (RARAP) is prepared by the Village of Bagley in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG¹ projects.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the Village of Bagley will take the following steps to minimize the direct and indirect displacement of persons from their homes: ***(The steps provided below are examples only, each jurisdiction must determine the actions it will take based on local needs and priorities. Include in this plan the actions the local jurisdiction will take.)***

- ☒ Coordinate code enforcement with rehabilitation and housing assistance programs.

¹ CDBG programs include: Entitlement Community Development Block Grant (CDBG) Program, State CDBG Program, CDBG Small Cities Program, Section 108 Loan Guarantee Program, CDBG Special Purpose Grants Program, and the Neighborhood Stabilization Program (NSP).

Relocation Assistance to Displaced Persons

The Village of Bagley will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The Village of Bagley will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG Program in accordance with 24 CFR 42.375.

Before entering into a contract committing the Village of Bagley to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, the Village of Bagley will make public by publication in The Grant County Herald Independent and submit to the U.S. Department of Housing and Urban Development (HUD) through the State, under the State CDBG Program, the following information in writing:

1. A description of the proposed assisted project;
2. The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms), and location on a map of the replacement lower-income housing that has been or will be provided. **NOTE: See also 24 CFR 42.375(d).**
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom unit), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data

in items 4 through 7 are not available at the time of the general submission, the Village of Bagley will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement not Required Based on Unit Availability

Under 24 CFR 42.375(d), the Village of Bagley may submit a request to HUD (or to the State, if funded by the State) for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

Contacts

The Village Clerk/Treasurer's Office (608) 996-2195 is responsible for tracking the replacement of lower-income dwelling units and ensuring that they are provided within the required period.

The Village Clerk/Treasurer's Office (608) 996-2195 is responsible for providing relocation payments and other relocation assistance to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

Adopted by the Village of Bagley Village Board on: May 6, 2025.

Donna Schafer
Chief Elected Official (CEO) Typed/Printed Name

Village President
Title


Chief Elected Official Signature

ATTEST:

Shelly Liston
Municipal Clerk Typed/Printed Name

Village Clerk/Treasurer
Title


Municipal Clerk Signature

Date Adopted: 5/06/2025

Date Effective: 5/06/2025



DELTA 3 ENGINEERING INC

Capital Improvements Program

Village of Bagley

Grant County, Wisconsin

Date: May 6, 2025

1) Priority #1 – Walnut Street (Northern Avenue – Grover Street)

- Full Street Reconstruction
 - (Northern Avenue to Grover Street)
- Sanitary Sewer
 - (Burlington Avenue to Grover Street)
 - 8" Sanitary Sewer Replacement
- Water Main
 - (Northern Avenue to Grover Street)
 - 6" Water Main Replaced with 8" Water Main
- Storm Sewer
 - (Northern Avenue to Grover Street)
 - Storm Sewer Replacement/Extension
- *Estimated Total Costs*
 - *Street =* \$ 528,000
 - *Sanitary Sewer =* \$ 140,250
 - *Water Main =* \$ 305,750
 - *Storm Sewer =* \$ 131,500
 - Total=* \$ 1,025,500

2) Priority #2 – West Chicago Street (Northern Avenue – Bagley Avenue)

- Full Street Reconstruction
 - (Northern Avenue to Bagley Avenue)
- Water Main
 - (Northern Avenue to Bagley Avenue)
 - 6" Water Main Extension for Looping
- Storm Sewer
 - (Northern Avenue to Bagley Avenue)
 - Storm Sewer Replacement/Extension
- *Estimated Total Costs*
 - *Street =* \$ 117,500

- *Water Main* = \$ 91,000
- *Storm Sewer* = \$ 30,500
- Total*= \$ 239,000

3) Priority #3 –East Chicago Street (Burlington Avenue – 185’ East of Grover Street)

- Street Patching
(Burlington Avenue to MH #34)
- Sanitary Sewer
 - (Burlington Avenue to MH #34)
 - 8” Sanitary Sewer Lateral Replacement
 - Manhole Rehabilitation
- *Estimated Total Costs*
 - *Street* = \$ 42,000
 - *Sanitary Sewer* = \$ 103,750
 - Total*= \$ 145,500

4) Priority #4 – Sanitary Sewer Rehab for Inflow and Infiltration Reduction

- Sanitary Sewer Rehab
 - Throughout Sanitary Sewer System
- *Estimated Total Costs*
 - *Sanitary Sewer* = \$ 20,000
 - Total*= \$ 20,000

5) Priority #5 – Burlington Avenue (Railroad Tracks – Bluff Street)

- Full Street Reconstruction
 - (Railroad Tracks to Bluff Street)
- Water Main
 - (Oak Street to Bluff Street)
 - Water Main Replacement; Upsize 6” to 8” diameter
- Storm Sewer
 - (Railroad Tracks to Wisconsin Street)
 - 15” – 18” Storm Sewer Installation
- *Estimated Total Costs*
 - *Street* = \$ 604,250
 - *Water Main* = \$ 333,750
 - *Storm Sewer* = \$ 204,750
 - Total*= \$ 1,142,750

6) Priority #6 – Stream Bank Restoration

- Stream Bank Restoration – Glass Hollow Creek

➤ **Estimated Total Costs**

- **Stream Bank Restoration = \$ 75,000**
- Total= \$ 75,000**

7) Priority #7 – Jackley Lane (Burlington Avenue – Burlington Northern Santa Fe Railroad)

- Full Street Reconstruction
 - (Jackley Lane to Burlington Avenue)
- Sanitary Sewer
 - (Manhole #28 and Manhole #50)
 - 8" Sanitary Sewer Replacement
- Water Main
 - (Burlington Avenue to Railroad Tracks)
 - 6" Water Main Replacement and Extension for Looping

➤ **Estimated Total Costs**

- **Street = \$ 155,750**
- **Sanitary Sewer = \$ 111,000**
- **Water Main = \$ 212,000**
- Total= \$ 478,750**

8) Priority #8 – Bagley Avenue (Railroad Tracks – Chicago Street)

- Full Street Reconstruction
 - (Railroad Tracks to Chicago Street)
- Storm Sewer
 - (Walnut Street to Chicago Street)
 - 15" – 18" Storm Sewer Installation

➤ **Estimated Total Costs**

- **Street = \$ 462,250**
- **Storm Sewer = \$ 63,250**
- Total= \$ 525,500**

9) Priority #9 – Grover Street (Walnut Street – Chicago Street)

- Full Street Reconstruction
 - (Walnut Street to Chicago Street)

➤ **Estimated Total Costs**

- **Street = \$ 72,750**
- Total= \$ 72,750**

10) Priority #10 – Sanitary Sewer Main Replacement/Rehabilitation

- Sanitary Sewer Main Replacement/Rehabilitation

- Throughout Sanitary Sewer System
- Based on Future Sanitary Sewer Televising

➤ *Estimated Total Costs*

- *Sanitary Sewer* = \$?
Total= \$?

11) Priority #11 – Wastewater Treatment Facility (WWTF) Upgrade

➤ WWTF Upgrade

➤ *Estimated Total Costs*

- *Sanitary Sewer* = \$ 2,500,000
Total= \$ 2,500,000

Annual Maintenance Projects

A. Sanitary Sewer System

- a. Televising and Cleaning

Estimated Total Costs = **\$ 5,000/yr.**

- b. Grinder Pump Replacement

Estimated Total Costs = **\$ 6,000/yr.**

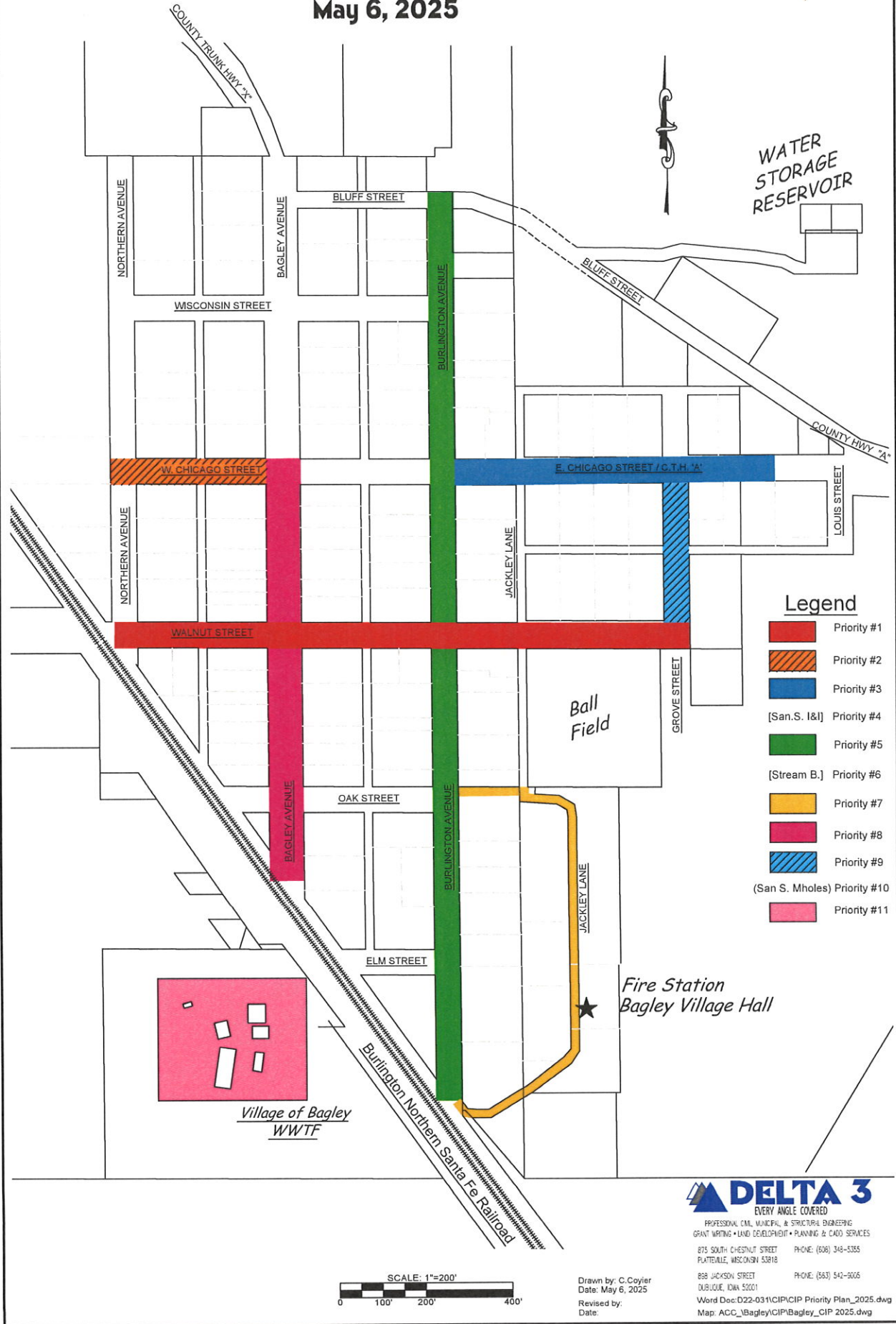
B. Water System

- a. Well Maintenance

Estimated Total Costs = **\$ 3,000/yr.**

Village of Bagley - 2025 Capital Improvements Program Map

May 6, 2025



Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

Village of Bagley

(UGLG/Unit of General Local Government)

Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application

Relating to the Village of Bagley's participation in the
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
Community Development Block Grant Public Facilities (CDBG-PF) Program
(Name of Program, e.g., Public Facilities (CDBG-PF), Planning (CDBG-PLNG))

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or development of a Public Facility Improvement for the CDBG-PF Program

(Activity and Program, e.g., Public Facility Improvement for the CDBG-PF Program; Plan for the CDBG-PLNG Program)

for the Village of Bagley ;
(County, City, Village, or Town) (UGLG's Name)

WHEREAS, after public meeting and due consideration, the Village Board
(Name of Appropriate Committee)

has recommended that an application be submitted to DOA for the following project:

Proposed 2026 Infrastructure Improvements ; and
(CDBG Proposed Project Title)

WHEREAS, it is necessary for the Village Board to
(County Board, City Council, Village Board, Town Board)

approve the preparation and filing of an application for the Village to
(County, City, Town, Village)

receive funds from this program; and

WHEREAS, the Village Board has reviewed the
(County Board, City Council, Village Board, Town Board)

need for the proposed project(s) and the benefit(s) to be gained there from;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board
(City Council, County Board, Village Board, Town Board)

does hereby approve and authorize the preparation and filing of an application for the above-named project; and that the Village President is hereby
(Council President, Mayor, Board Chair, Village President)

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

authorized to sign all necessary documents on behalf of the Village ; and
(County, City, Village, Town)

that authority is hereby granted to Village Board
(Name of Appropriate Committee)

to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

ADOPTED on this 06 day of May , 2025 . ATTEST: [Signature]
(Day) (Month) (Year) (Signature of Clerk)

The governing body of Village of Bagley has authorized the above resolution
(UGLG's Full Name)

by Resolution No.: 2025-05-06.04 , dated May 6, 2025 .
(Resolution Number) (Date Authorized)

[Signature: Donna M. Schafer] Village President 5/06/2025
Signature of the Chief Elected Official Title Date Signed

Donna Schafer
Typed Name of the Chief Elected Official

**AUTHORIZED REPRESENTATIVE RESOLUTION
ENVIRONMENTAL IMPROVEMENT FUND**

RESOLUTION # 2025-05-06.05

By: Village Board

WHEREAS, it is the desire of the Village of Bagley, Wisconsin, a municipal corporation, to file several applications for state financial assistance for the Village of Bagley Water Utility under the Wisconsin Environmental Improvement Fund (ss.281.58, 281.59, 281.60 and 281.61, Wis. Stats.);

WHEREAS, it is necessary to designate a representative for filing said applications;

BE IT THEREFORE RESOLVED by the Village Board of the Village of Bagley that the Village President is hereby appointed as the authorized representative for the Village of Bagley for the purpose of filing these applications, and that the representative is further authorized and empowered to do all things necessary in connection with said applications.

Adopted this 6th day of May, 2025.

Village of Bagley
Grant County, Wisconsin


Donna Schafer, Village President

Attest:


Shelly Liston, Village Clerk/Treasurer

Date: May 6, 2025

RESOLUTION NO. 2025-05-06.06

A RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES

WHEREAS, the Village of Bagley, Grant County, Wisconsin (the “Village”), is undertaking a Proposed 2026 Infrastructure Improvements – Bagley Project in the Village, (the “Project”); and

WHEREAS, the Project shall consist of the replacement of deficient sanitary sewer system, water distribution system, storm water control, and street infrastructure components on Walnut Street, East Chicago Street, and West Chicago Street; and

WHEREAS, the Village expects to finance the Project on a long-term basis by issuing tax-exempt bonds or promissory notes (the “Debt”); and

WHEREAS, because proceeds of the Debt will not be available prior to the start of the Project, the Village must provide interim financing to cover costs of the Project incurred prior to the receipt of the proceeds of the Debt; and

WHEREAS, it is reasonably expected that expenditures made by the Village will be reimbursed with the proceeds of the Debt no later than eighteen (18) months after the later of the date on which the expenditure is made, or the date the Project is placed in service; and provided that the reimbursement cannot occur more than three (3) years after the expenditure is paid; and

WHEREAS, it is necessary, desirable, and in the best interests of the Village to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Debt is issued.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Bagley that:

1. Expenditure of Funds. The Village shall make expenditures as needed from its funds on hand to pay the costs of the Project until proceeds of the Debt become available.
2. Declaration of Official Intent. The Village hereby officially declares its intent under Treas. Regs. 1.150-2 to reimburse said expenditures with proceeds of the Debt, the principal amount of which is not expected to exceed \$1,750,000.00.
3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Debt are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.
4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the Village Clerk’s office within thirty (30) days after its adoption in compliance with applicable state law governing the availability of records of official

acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Debt is issued.

5. Effective Date. This Resolution shall be effective upon its adoption and approval. Adopted this 6th day of May, 2025.

THE VILLAGE BOARD OF THE
VILLAGE OF BAGLEY,
BY:



Donna Schafer, Village President

ATTEST:



Shelly Liston, Village Clerk/Treasurer

**AUTHORIZED REPRESENTATIVE RESOLUTION
ENVIRONMENTAL IMPROVEMENT FUND**

RESOLUTION #2025-05-06.07

By: City Council

WHEREAS, it is the desire of the Village of Bagley, Wisconsin, a municipal corporation, to file several applications for state financial assistance for the Village of Bagley Sewer Utility under the Wisconsin Environmental Improvement Fund (ss.281.58, 281.59, 281.60 and 281.61, Wis. Stats.);

WHEREAS, it is necessary to designate a representative for filing said applications;

BE IT THEREFORE RESOLVED by the Village Board of the Village of Bagley that the Village President is hereby appointed as the authorized representative for the Village of Bagley for the purpose of filing these applications, and that the representative is further authorized and empowered to do all things necessary in connection with said applications.

Adopted this 6th day of May, 2025.

Village of Bagley
Grant County, Wisconsin



Donna Schafer, Village President

Attest:



Shelly Liston, Village Clerk/Treasurer

Date: May 6, 2025

RESOLUTION NO. 2025-05-06.08

**A RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES**

WHEREAS, the Village of Bagley, Grant County, Wisconsin (the “Village”), is undertaking a Proposed 2026 Infrastructure Improvements - Bagley Project in the Village, (the “Project”); and

WHEREAS, the Project shall consist of the replacement of deficient sanitary sewer system, water distribution system, storm water control, and street infrastructure components on Walnut Street, East Chicago Street, and West Chicago Street; and

WHEREAS, the Village expects to finance the Project on a long-term basis by issuing tax-exempt bonds or promissory notes (the “Debt”); and

WHEREAS, because proceeds of the Debt will not be available prior to the start of the Project, the Village must provide interim financing to cover costs of the Project incurred prior to the receipt of the proceeds of the Debt; and

WHEREAS, it is reasonably expected that expenditures made by the Village will be reimbursed with the proceeds of the Debt no later than eighteen (18) months after the later of the date on which the expenditure is made, or the date the Project is placed in service; and provided that the reimbursement cannot occur more than three (3) years after the expenditure is paid; and

WHEREAS, it is necessary, desirable, and in the best interests of the Village to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Debt is issued.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Bagley that:

1. Expenditure of Funds. The Village shall make expenditures as needed from its funds on hand to pay the costs of the Project until proceeds of the Debt become available.
2. Declaration of Official Intent. The Village hereby officially declares its intent under Treas. Regs. 1.150-2 to reimburse said expenditures with proceeds of the Debt, the principal amount of which is not expected to exceed \$1,750,000.00.
3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Debt are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.
4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the Village Clerk’s office within thirty (30) days after its adoption in compliance with applicable state law governing the availability of records of official

acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Debt is issued.

5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted this 6th day of May, 2025.

THE VILLAGE BOARD OF THE
VILLAGE OF BAGLEY,
BY:


Donna Schafer, Village President

ATTEST:


Shelly Liston, Village Clerk/Treasurer

CDBG PROJECT BUDGET FORM

For CDBG Application

CDBG PROGRAM: Public Facilities

GRANTEE: Village of Bagley

DATE: 5 / 6 / 2025

ACTIVITY	CDBG FUNDS	MATCH FUNDS	TOTAL COSTS (by Activity)
Acquisition - Land	\$ -	\$ -	\$ -
Acquisition - Building(s)	\$ -	\$ -	\$ -
Building Improvements	\$ -	\$ -	\$ -
Center/Facility Construction	\$ -	\$ -	\$ -
Clearance - Site	\$ -	\$ -	\$ -
Curb and Gutter	\$ -	\$ -	\$ -
Electrical System Improvements	\$ -	\$ -	\$ -
Environmental Remediation	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Fire Station	\$ -	\$ -	\$ -
Relocation	\$ -	\$ -	\$ -
Sanitary Sewer	\$ 107,500.00	\$ 107,500.00	\$ 215,000.00
Storm Sewer	\$ 142,500.00	\$ -	\$ 142,500.00
Street(s)/Sidewalk(s)	\$ 575,500.00	\$ 29,000.00	\$ 604,500.00
Wastewater Treatment Facility	\$ -	\$ -	\$ -
Water	\$ 174,500.00	\$ 174,500.00	\$ 349,000.00
Fixtures	\$ -	\$ -	\$ -
Furnishings (Allowed as Match ONLY) *	\$ -	\$ -	\$ -
Other (Specify):	\$ -	\$ -	\$ -
Architecture/Engineering (Allowed as Match ONLY for CDBG-PF) *	\$ -	\$ 179,000.00	\$ 179,000.00
Grant Administration**	\$ -	\$ 20,000.00	\$ 20,000.00
Sub-Total(s):	\$ 1,000,000.00	\$ 510,000.00	\$ 1,510,000.00

*CDBG-PF Only: Refer CDBG-PF Application Instructions for guidance on claiming pre-application A/E costs as Match.

**Refer to CDBG Implementation Handbook and Application Instructions for limits and restrictions for using CDBG funds for Administration.

Continued on the next page.

GRANTEE: Village of Bagley

DATE: 5 / 6 / 2025

MATCH COMMITTED & SECURED:

List all match funding committed and secured for the proposed project.

The Applicant must have 100% of the match required for the project committed and secured at the time of application.

Source: <u>Peoples State Bank</u>	Amount: <u>\$ 550,000.00</u>
Source: _____	Amount: <u>\$ -</u>
Source: _____	Amount: <u>\$ -</u>
Source: _____	Amount: <u>\$ -</u>
Source: _____	Amount: <u>\$ -</u>

OTHER POTENTIAL MATCH SOURCES:

Disclose any potential match sources (if secured in the future) that may be used in lieu of the secured and committed match source(s) listed above for the project.

Source: <u>Wisconsin DNR Safe Drinking Water Loan Program</u>	Amount: <u>\$ 288,500.00</u>
Source: <u>Wisconsin DNR Clean Water Fund Program</u>	Amount: <u>\$ 221,500.00</u>
Source: _____	Amount: <u>\$ -</u>
Source: _____	Amount: <u>\$ -</u>
Source: _____	Amount: <u>\$ -</u>

The UGLG must submit the Authorizing Resolution to Commit Match & Certification of Match Secured form with the CDBG Application. Documentation that verifies all matching funds needed to complete the project have been secured for the project must be kept on file, and provided to DEHCR only upon request. The UGLG is not eligible for CDBG funding if the required authorizing resolution for match is not submitted. Refer to the CDBG Application Instructions for additional information and guidance.

All project costs must be recorded on this form and included on the detailed itemization of project costs that must accompany this form. This includes grant administration, engineering, acquisition services, and any other professional services that will be provided by a 3rd party (rather than the UGLG's own employees), regardless of whether they will be paid with CDBG or matching funds. Omission may render the application incomplete.

Does the UGLG anticipate using CDBG funds to pay for Grant Administration or any other professional services associated with this project?

☐ Yes

If YES, the services must be procured using a process that complies with State and Federal CDBG requirements set forth in Chapter 3 of the CDBG Implementation Handbook and the UGLG's local procurement policy.

☒ No

If NO, the services must be secured using a process that complies with the UGLG's local procurement policy.



▶ Platteville, Wisconsin
▶ Dubuque, Iowa

P 608.348.5355
P 563.542.9005

E mail@delta3eng.b
W www.delta3eng.bi

Opinion of Probable Costs Total Construction

Date:

April 28, 2025

Project: Capital Improvements Program - Walnut Street

Village/City/Town: Bagley

State: Wisconsin

Street/Easement Name: Walnut Street

From: Northern Avenue

To: Grover Street

Construction, Contingency, and Engineering:	Total
1. Sanitary Sewer	\$123,500.00
- 8" Sanitary Sewer - 600 l.f.	
- Manholes - 3 each	
- Replace Laterals - 8 each	
2. Water Main	\$269,000.00
- 6" and 8" Water Main - 1,400 l.f.	
- 6" and 8" Valves - 10 each	
- Fire Hydrant - 3 each	
- Replace Service - 12 each	
3. Storm Sewer	\$115,750.00
- Storm Sewer - 875 l.f.	
- Storm Structures - 10 each	
4. Street Construction	\$464,750.00
- 36' Back of Curb to Back of Curb	
- Excavation (15")	
- Breaker Run (6")	
- CABC (6")	
- 24" Concrete Curb and Gutter - 2,000 s.f.	
- Concrete Sidewalk (4") - 7,775 s.f.	
- Concrete Driveway (6") - 2,400 s.f.	
- Hot Mix Asphalt Pavement (3")	
- Landscaping	
5. Engineering	\$132,500.00
6. Grant Administration	\$20,000.00

TOTAL = \$1,125,500.00

EVERY ANGLE COVERED



► Platteville, Wisconsin
► Dubuque, Iowa

P 608.348.5355
P 563.542.9005

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W www.delta3eng.bi

Opinion of Probable Costs

Total Construction

Date:

April 28, 2025

Project: Capital Improvements Program - West Chicago Street

Village/City/Town: Bagley

State: Wisconsin

Street/Easement Name: W. Chicago Street

From: Northern Avenue

To: Bagley Avenue

Construction, Contingency, and Engineering:	Total
1. Sanitary Sewer	\$0.00
2. Water Main	\$80,000.00
- 6" Water Main - 450 l.f.	
- 6" Valves - 5 each	
- Fire Hydrant - 1 each	
3. Storm Sewer	\$26,750.00
- Storm Sewer - 150 l.f.	
- Storm Structures - 5 each	
4. Street Construction	\$103,250.00
- 24' Edge of Pavement to Edge of Pavement	
- Excavation (15")	
- Breaker Run (6")	
- CABC (6")	
- Concrete Sidewalk (4") - 1,450 s.f.	
- Concrete Driveway (6") - 175 s.f.	
- Hot Mix Asphalt Pavement (3")	
- Landscaping	
5. Engineering	\$29,000.00

TOTAL = \$239,000.00

EVERY ANGLE COVERED



▶ Platteville, Wisconsin
▶ Dubuque, Iowa

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P 563.542.9005

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Opinion of Probable Costs

Total Construction

Date: April 28, 2025

Project: Capital Improvements Program - East Chicago Street

Village/City/Town: Bagley

State: Wisconsin

Street/Easement Name: E. Chicago Street

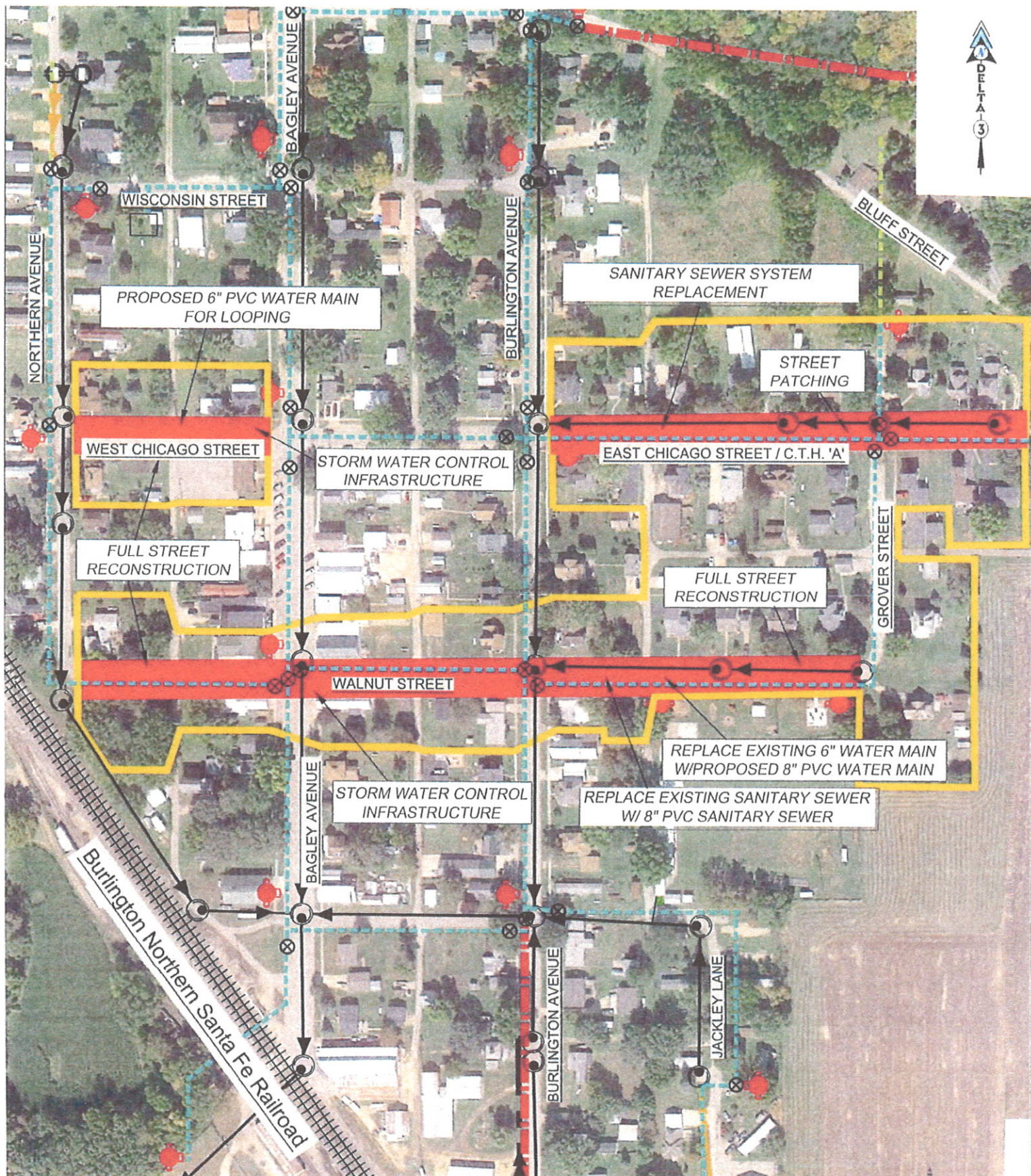
From: Burlington Avenue

To: East of Grover Street

Construction, Contingency, and Engineering:	Total
1. Sanitary Sewer	\$91,500.00
- Replace Laterals - 14 each	
- Manhole Rehabilitation - 2 each	
2. Water Main	\$0.00
3. Storm Sewer	\$0.00
4. Street Construction	\$36,500.00
- CABC (18")	
- Pavement Patching	
- Concrete Sidewalk Replacement	
- Landscaping	
5. Engineering	\$17,500.00

EVERY ANGLE COVERED

TOTAL = \$145,500.00



LEGEND

- 6" Water Main
- 8" Water Main
- 8" San. Sewer
- Water Valve
- Fire Hydrant
- Manhole



Target Area Income Survey



Project Area



PROFESSIONAL CIVIL, SURVEY & STRUCTURAL ENGINEERING
GRADING • LAND DEVELOPMENT • PLANNING & CAD SERVICES

875 SOUTH CHESTNUT STREET PHONE: (608) 348-5305
FLATVIEW, WISCONSIN 53018

818 JACKSON STREET PHONE: (608) 348-5305
E.B. J.C. 0111 5/01

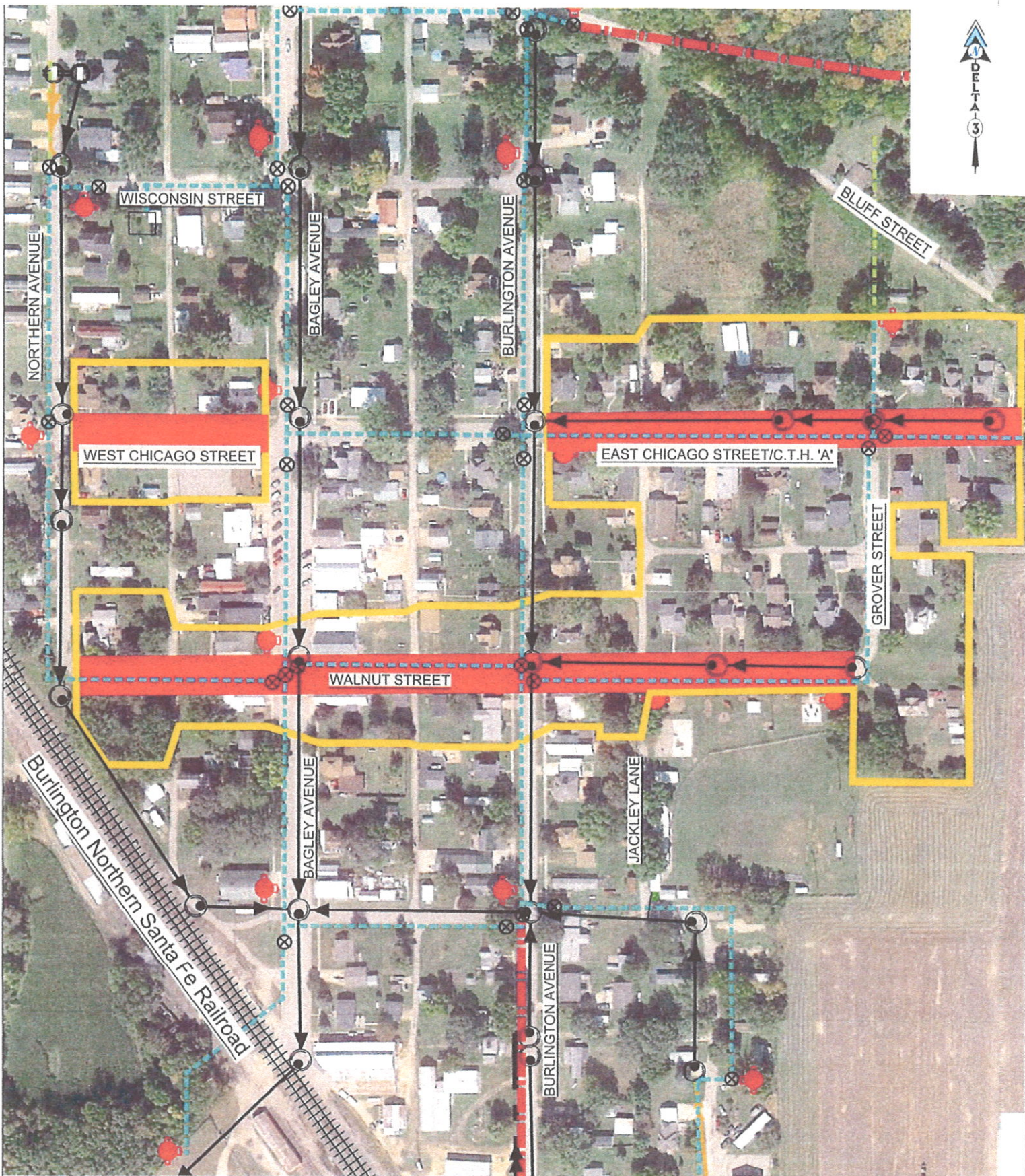
ACC/D23-173-1/Project Files/IncSurv/Info/CUBO/CADs

Proposed 2026 Infrastructure Improvements
Bagley, Wisconsin

Project No. D23-173-1 Drawn By: B. AUFTIN
Date: April 30, 2025 Scale: NTS

For Questions Regarding this Project, Please Contact:
Mr. David P. Hess, P.E.
Delta 3 Engineering, Inc.
Telephone: 608-348-5355

Project Location Map



LEGEND

- 6" Water Main
- 8" Water Main
- 8" San. Sewer
- Water Valve
- Fire Hydrant
- Manhole
- Target Area Income Survey
- Project Area



PROFESSIONAL CIVIL, MUNICIPAL & STRUCTURAL ENGINEERING
CONSTRUCTION • LAND DEVELOPMENT • PLANNING & CAD SERVICES

875 SOUTH CHESTNUT STREET PHONE: (262) 348-5353
PLATEVILLE, WISCONSIN 53156

838 JACKSON STREET PHONE: (262) 542-9335
DUBLUQUE, IOWA 52001

ACC: D23-173-1/Project Files/Info/Survey/Info/CDBG/CAD

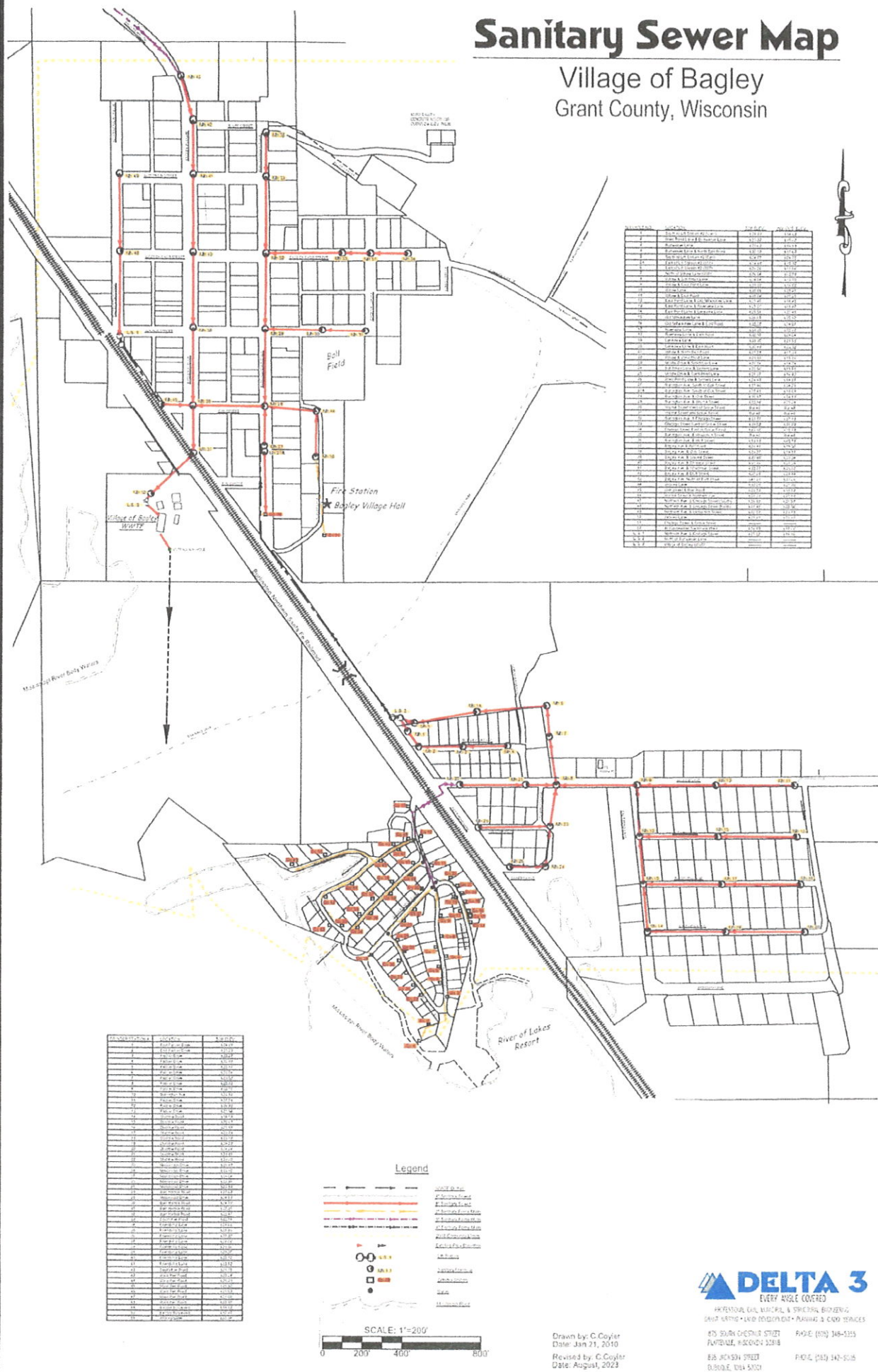
Target Area Income Survey Map Bagley, Wisconsin

Project No. D23-173-1 Drawn By: B. Arlin
Date: April 30, 2025 Scale: NTS

For Questions Regarding this
Project, Please Contact
Mr. Ben P. Nees, P.E.
Delta 3 Engineering, Inc.
Telephone: 603-348-5355

Income
Survey
Map

Village of Bagley
Grant County, Wisconsin



DELTA 3
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PROFESSIONAL, ETHICAL & STRONG BUSINESS
GARY KATTS • LEO FIDELLONE • PHILIPPA & CRYSTAL

875 SOUTH CHESTER STREET PHONE: (609) 348-5355

AVERAGE, ESCROW 3254

875 JACKSON STREET PHONE (502) 342-5015
DUBLIN, INDIANA 46034

05/08/2004

Water System Map

Village of Bagley
Grant County, Wisconsin



Legend

- Existing 34" Water Main
- Existing 8" Water Main
- Existing 8" Water Main
- Concrete Lateral
- Existing Fire Hydrant (Total 46)
- Existing Valve (Total 110)
- Known Water Service Locations
- Waterway

SCALE: 1"=200'

0 200 400 600

Drawn by: C. Coyle
Date: Jan 21, 2010
Revised by: C. Coyle
Date: August, 2023

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GEOGRAPHIC INFORMATION SYSTEMS & CAD SERVICES
475 SOUTH CHESTER STREET
RANTHAPPA, WISCONSIN 53406
815 264-5600
815 264-5601
815 264-5602

VILLAGE OF BAGLEY
PROCUREMENT (PURCHASING) POLICY
Adopted by Village Board: 3/5/2025

I. PURPOSE

To allow the Village to acquire, on a competitive basis, all goods and services at the best value possible and operate in a manner that maximizes the effectiveness and efficiency of services provided by the Village.

II. PROCEDURES

A. PURCHASING AND CONTRACTING LEVELS

Other than for professional or administrative services as approved by the Board under Section II, H, purchases of and contracts for supplies, materials, equipment, and contractual services shall be based on competitive bids/quotations whenever practical, subject to the following spending guidelines:

1. Purchases up to \$5,000 may be made by a Department Head, based on the Department procedure and the Department Head's best judgment after such inquiry as may be necessary to ensure that the price obtained is the most advantageous to the Village.
2. Purchases of \$5,000 or more but less than \$30,000 may be made by a Department subject to approval through that Departments' board or equivalent leadership, as well as approval of the Village President. Purchasing decision should be made with the best judgment after such inquiry as may be necessary to ensure that the price obtained is the most advantageous to the Village. Upon approval, a signed purchase order with pertinent written details is required. Certain purchases, such as vehicles or trailers, which require registration and additional insurance coverage, require approval of the Village Board. Purchases related to events being held defer to that departments' procedure and do not need additional approval from the Village President.
3. Purchases of \$30,000 or more but less than \$250,000 (other than Public Works Construction Projects) requires Village Board approval, subject to the requesting Department or Village Clerk/Treasurer providing at least three written competitive vendor quotes. Quotes may include current catalog pricing or internet pricing and shall be in writing, which may include email (but not text) communication. All pertinent details of the quotes should be documented in writing. The Village Board encourages solicitation of quotes from local suppliers. The Village Board when reasonable and while still in compliance with Wisconsin State Statutes, may vote to waive the three written competitive vendor quotes requirement. Upon approval, a signed purchase order with pertinent written details is required. Purchases related to events being held defer to that departments' procedure and do not need additional approvals from the Village Board or Village President.

(Note: All purchases in excess of \$500 shall be authorized by signed purchase orders that set forth the descriptions, quantities, prices, discounts, payment terms, date of performance or shipment, other associated terms and conditions, and identifies a specific seller. A purchase order is not required for the following budgeted expenditures: debt payments, fuel bills, payroll, postage, refunds, utility bills, and emergency building, equipment, and vehicle or general repairs)

4. Public Works Construction Projects and non-construction purchases exceeding \$250,000. In accordance with Wisconsin Statute section 61.54, all Public Works Construction Projects for

Any purchases with Village authorized purchasing cards or merchant credit accounts shall conform to this policy.

G. LOWEST BID; BEST VALUE

All orders or contracts shall generally be awarded to the lowest priced responsible bidder offering the best value to the Village, taking into consideration the following factors: the quality of the articles to be supplied, conformity with specifications, product compatibility, maintenance costs, vendor support after the purchase, timeliness of production and delivery terms. Except as required by law for public construction contracts in excess of \$25,000, the Clerk's or Village Board's decision as to best value is final. Additionally:

1. Taking price and service into account, the Village shall give due consideration to local vendors.
2. In the event that only one vendor is capable of providing a particular good or service, the Village may waive the competitive quotes procedures in this policy. Written documentation of a determination that a purchase must be made from a sole source vendor must be submitted to the Village Board for approval.

H. PROFESSIONAL SERVICES

The RFP process described in Section II.D. may be used for the procurement of professional services. The Village Board, however, may engage professional service providers including but not limited to, accountants, auditors, attorneys, engineers, grant writers and real estate specialists based on criteria other than or in addition to cost such as recognized expertise in a profession, familiarity with Village operations, or such other factors as the Village Board, in its discretion, determines are relevant to the selection of such providers.

Adopted and approved this 4th day of March 2025.


Chris Traustch, Village President

COUNTERSIGNED:


Shelly Liston, Village Clerk/Treasurer

Date Adopted: 3/5/25
Date Recorded: 3/5/25
Date Posted: 3/11/2025
Date of filing Affidavit: 3/11/2025
Effective Date: 3/5/25

ENGINEERING SERVICES CONTRACT

Owner: Village of Bagley
Address: 115 S. Bagley Avenue
P.O. Box 116
Bagley, WI 53801

Effective Date: January 2, 2024

Project Name: **Proposed 2026 Infrastructure Improvements**

This Agreement is made between Delta 3 Engineering, Inc. ("Delta 3") and the Village of Bagley ("Owner") for engineering services on the above-referenced project (the "Project").

1. **Intellectual Property.** In accepting and utilizing any drawings, specifications, reports and data in any form, including print and/or electronic media generated and provided by Delta 3, Owner agrees that all such print and/or electronic files are instruments of service of Delta 3, who shall be deemed the author, and shall retain all common law, statutory law, and other rights to such materials, including ownership of copyright, except as provided herein.

Under no circumstances shall delivery of any drawings, specifications, reports or data for use by Owner be deemed a sale by Delta 3, and Delta 3 makes no warranties, either express or implied, of merchantability and fitness for any **purpose other than for this Project**. The drawings, reports and specifications prepared under this Agreement shall become the property of the Owner upon completion of the services and payment in full of all fees and costs due to Delta 3 upon completion of the Project or termination of this Agreement, whichever be the case. Owner shall not reuse or make or permit any derivative works to be made from the drawings, reports and specifications without the prior written authorization of Delta 3 or as otherwise required by law. Owner agrees to waive any claim against Delta 3 arising from any unauthorized transfer, reuse or preparation of derivative works from drawings, reports and specifications and to indemnify and hold harmless Delta 3 for any such unauthorized transfer, reuse, or preparation of derivative works from the drawings, reports and specifications.

2. **Project Description.** The Project will generally include street reconstruction, sanitary sewer and water systems' replacement, and installation/replacement of a storm sewer collection system on **Walnut Street** from Northern Avenue to Grover Street; on **W. Chicago Street** from Northern Avenue to Bagley Avenue; and on **E. Chicago Street/County Trunk Highway (C.T.H.) 'A'** from Burlington Avenue to approximately 150' east of Grover Street. The existing sanitary sewer system on **Walnut Street** and **E. Chicago Street/C.T.H. 'A'** will be replaced. The existing water system on **Walnut Street** will be replaced, and water main and appurtenances will be installed on **W. Chicago Street** to provide looping of the water system. In addition, a storm sewer collection system will be installed and/or replaced on **Walnut Street** and **W. Chicago Street** to incorporate the drainage area under construction and existing drainage areas adjacent to the Project site. Complete street reconstruction is planned on **Walnut Street** and **W. Chicago Street**. The street sections will be excavated, sidewalks replaced, and new breaker run, crushed aggregate base course, and hot mix asphalt pavement will be installed. Curb and gutter will also be installed or replaced on **Walnut Street**. Furthermore, street pavement patching will be performed for all street pavement disturbed on **E. Chicago Street/C.T.H. 'A'**. All yard areas disturbed due to construction will be restored and landscaping performed. Preliminary and final layout and design for the above improvements is planned to be completed in 2025, with bidding and construction work occurring in 2026.

3. **Scope of Services.** Delta 3 Engineering will provide the Professional Engineering Services necessary for the Proposed 2026 Infrastructure Improvements' Project to occur on **Walnut Street, W. Chicago Street, and E. Chicago Street/C.T.H. 'A'** in the Village of Bagley. The complete

Scope of Services which Delta 3 Engineering will provide to the Owner is identified in **Attachment #1 – Professional/Technical Services and Fees.**

4. **Services Not Covered By This Agreement.** Revisions due to changes in the scope, budget, or quality of the Project; services that Delta 3 could **not** reasonably anticipate, and therefore did not include in the engineering fees or the scope of services in **Attachment #1.** Delta 3 will inform the Owner, in writing, when any extra services are necessary. The Owner will give Delta 3 prompt written notice if it **does** want Delta 3 to perform the extra services. Delta 3 will be paid additional fees for these extra services at rates consistent with other services provided for the Project.

5. **Opinions of Cost.** Opinions of Probable Construction Cost are to be made on the basis of Delta 3's experience and qualifications and represent Delta 3's best judgement as an experienced and qualified professional generally familiar with the construction industry. However, because Delta 3 has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Delta 3 cannot, and does not, guarantee that proposals, bids, or actual construction costs will not vary from Opinions of Probable Construction Cost prepared by Delta 3.

6. **Means and Methods.** Delta 3 shall not at any time supervise, direct, control, or have authority over or be responsible for the means, methods, techniques, sequence, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto for security or safety at the Site, nor for any failure of a contractor to comply with Laws and Regulations applicable to such contractor's furnishing and performing of its work.

7. **Professional/Technical Services Fee.** The engineering fees and associated costs for the Project will be **\$ 179,000.00.** (Please see **Attachment #1.**)

8. **Project Schedule.** Delta 3 will work cooperatively with the Owner to complete its engineering services within the Owner's projected schedule.

9. **Payment.** Delta 3 will send monthly invoices to the Owner. The Owner agrees to pay fees as invoiced within 30 days and agrees to pay an additional 1.5% fee on any outstanding balance due past 30 days.

10. **Entire Agreement.** This Agreement supersedes any and all agreements previously made between Delta 3 and the Owner relating to the Project and there are no understandings or agreements other than those incorporated in this Agreement.

11. **Changes to This Agreement.** This Agreement may only be modified by written mutual consent of both the Owner and Delta 3.

12. **Termination.** Either party may terminate this Agreement with written notice. In the event of termination, suspension, or abandonment of the Project, Delta 3 shall be compensated (at contracted hourly rates) for all engineering services performed and associated costs incurred up to that time.

13. **Indemnification.** Owner agrees to indemnify, defend, and hold harmless Delta 3 and its officers, directors, members, partners, agent, employees, and Consultants from and against all causes of action, claims, demands, suits, liability or expense by reason of loss or damage to any property or bodily injury to any person, including death, as a direct or indirect result of the Project. Owner's indemnification

and defense obligations under this paragraph shall not apply if Delta 3 is adjudicated, by a court of competent jurisdiction, negligent or reckless in performing the Professional Engineering Services for the Project.

14. **Waiver of Consequential Damages.** To the fullest extent permitted by law, Owner and Delta 3 waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for, or entitlement to, special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project.

15. **Limitation of Liability.** The Owner agrees to limit Delta 3's total liability to the Owner, Consultants, Contractors, and Subcontractors on the Project, due to Delta 3's professional negligent acts, errors, omissions, strict liability, breach of contract, or breach of warranty and for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this Agreement from any cause or causes, such that the total aggregate liability of Delta 3 to anyone shall not exceed the total fee for services rendered under this Agreement.

16. **Dispute Resolution—Arbitration.** All disagreements and disputes between Owner and Delta 3, of every kind, if not resolved by negotiations, shall be resolved by arbitration under the then current rules of the American Arbitration Association. A single arbitrator engaged in the practice of law shall conduct the arbitration. The arbitrator's decision and award shall be final and binding. Owner and Delta 3 shall share equally the costs of the arbitration and each shall pay their respective attorneys' fees and expenses associated with any arbitration. Judgment upon the award may be entered in any Wisconsin state or federal court having jurisdiction.

17. **Governing Law.** This Agreement shall be governed by, and construed and interpreted in accordance with, the internal law of the State of Wisconsin.

18. **Publicity.** Owner agrees that Delta 3 may state publicly, in advertising or otherwise, that Owner is a client of Delta 3.

Services authorized by:

OWNER

Printed Name: Donna Schafer

Title: Village President

Signature: Donna M Schafer

Date: May 06, 2025

DELTA 3 ENGINEERING, INC.

Printed Name: Bart Nies, P.E.

Title: President/Principal

Signature: Bart Nies

Date: 5/06/2025

Attachment #1

Professional / Technical Services and Fees **Proposed 2026 Infrastructure Improvements**

*Owner: Village of Bagley
Bagley, Wisconsin*

1) Design Engineering Services

= \$ 83,000.00

- Meet with the Director of Public Works for a Project scope meeting and to obtain prior plans, maps, and applicable documents. *(one each)*
- Determine applicable funding agencies/programs.
- Perform initial right-of-way research, topographic surveying, and field data collection.
- Meet/consult with the Director of Public Works for specific system design needs. *(one each)*
- Prepare preliminary design, layout, and plans for the street reconstruction, sanitary sewer and water systems' replacement, and storm sewer collection system.
- Prepare preliminary opinion of estimated probable construction costs.
- Prepare and submit an application to the Wisconsin Department of Natural Resources Safe Drinking Water Loan Program.
- Prepare and submit an application to the Wisconsin Department of Natural Resources Clean Water Fund Program.
- Meet with the Director of Public Works for review of preliminary design and plans and final systems' design needs. *(one each)*
- Prepare an Exhibit Map and descriptions for proposed easements' acquisition (if applicable).
- Prepare final design, layout, and plans for the street reconstruction, sanitary sewer and water systems' replacement, and storm sewer collection system.
- Determine probable construction sequencing and construction phasing constraints.
- Meet with the Director of Public Works for review of final design and plans. *(one each)*
- Prepare opinion of estimated probable construction costs.
- Meet with Village Board for review and approval of Project plans, specifications, and estimates. *(one each)*
- Prepare final, **detail-oriented** construction plans and specifications.
- Prepare and submit applicable construction permits.
- Prepare construction bidding documents.

2) Bid Process/Construction Contract Services

= \$ 1,000.00

- Distribute bidding documents to prospective bidders and utility companies.
- Provide construction bid processing/administration, including the handling of Project questions.
- Conduct the Bid Opening. *(one each)*
- Review construction bids and provide Recommendation of Award.
- Attend Village Board Meeting for award of construction bids. *(one each)*
- Provide construction contract administration/processing.

3) Construction Engineering Services*

= \$ 95,000.00

- Conduct the Pre-Construction Conference. *(one each)*
- Provide all construction staking services for the street, sanitary sewer, water main, and storm sewer components of the Project.
- Review contractor construction submittals for approval.
- Respond to Requests for Information (RFI) from contractor.
- Provide partial construction observation services (**approx. 20-25 hrs./week**) as required by the Village for the Project, as described in the Project Description, to be correctly completed according to the plans and specifications.
- Verify construction quantities.
- Analyze contractor pay applications and review contractor change orders (if applicable).
- Attend all required on-site Project meetings and give Project Progress Reports.
- Attend Village Board Meeting for Progress Reports. *(three each)*
- Prepare construction punch lists for substantial and final completion of the Project.
- Provide overall Project Management and coordination with Village staff, including handling Project questions and concerns.
- Meet with the Village Board for Project Closeout. *(one each)*
- Receive and review annotated record documents, which are to be assembled by the contractor in accordance with the contract documents.
- Provide "Construction Records" Documents (As-Builts) showing appropriate record information based on the Project-annotated record documents received from the contractor.
- Provide Project Closeout services.

TOTAL = \$179,000.00

* **NOTE: Assumes 20 weeks of construction for construction observation in 2026.**
\$ 105.00/hr. - Hourly charge for additional construction observation services.

* *All submittal fees, if any, are the responsibility of the Owner.