Village of Bagley

400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801 **Phone#:** 608-996-2195 **Fax#:** 608-996-2012 **Email:** bagleyfd@tds.net **Website:** www.villageofbagley.com

Notice of Caucus for the Village of Bagley Board of Trustees

Notice is hereby given as required by law that the Caucus of the Village of Bagley Board of Trustees will convene on Tuesday, January 2nd, 2024, at 7:00 p.m. in the Bagley Community Building, 400 South Jackley Lane, Bagley, WI. Anyone with disabilities wishing to attend a board meeting should call the Village Clerk (996–2195) at least 48 hours prior to the scheduled meeting so that arrangements can be made.

Matters to be taken up, discussed, and acted upon at this meeting are as follows:

- I. ROLL CALL
- II. ADOPTION OF AGENDA
- III. OPENING OF CAUCUS

IV. NOMINATIONS

- a. TRUSTEE Incumbent Jerry Kopp
- b. TRUSTEE Incumbent Rita Weber
- c. TRUSTEE NOMINATIONS
- V. RESULTS OF CAUCUS
- VI. CLOSING OF CAUCUS

Phone#: 608-996-2195 Email: bagleyfd@tds.net Website: www.villageofbagley.com 400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801

Call to order, Pledge of Allegiance.

Roll Call.

Minutes Approval.

Agenda Items

- 1. President's Report.
- 2. Treasurer /Financial Report. Unpaid bills.
- 3. Clerk Report. Village updates. .
- 4. Permit Requirements.
- 5. Caucus.
- 6. Bagley Events Groups.

New Business (May be taken in any order.)

Additional Items:

Informal Comments.

Next Meeting: February 6, 2024 at 7pm.

400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801 Phone#: 608-996-2195 Fax#: 608-996-2012 Email: bagleyfd@tds.net Website: www.villageofbagley.com

Notice of Caucus to Reconvene for the Village of Bagley Board of Trustees

Matters to be taken up, discussed, and acted upon at this meeting are as follows:

- I. ROLL CALL
- II. ADOPTION OF AGENDA
- III. OPENING OF CAUCUS
- **IV. NOMINATIONS**
- V. RESULTS OF CAUCUS
- VI. CLOSING OF CAUCUS

Notice is hereby given as required by law that the Caucus of the Village of Bagley Board of Trustees will convene on Saturday, January 13th, 2024, at 10:00 am in the Bagley Community Building, 400 South Jackley Lane, Bagley, WI. Anyone with disabilities wishing to attend a board meeting should call the Village Clerk (996-2195) at least 48 hours prior to the scheduled meeting so that arrangements can be made.

Phone#: 608-996-2195 Email: bagleyfd@tds.net Website: www.villageofbagley.com 400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801

Call to order, Pledge of Allegiance.

Roll Call.

Minutes Approval.

Agenda Items

- 1. President's Report.
- 2. Treasurer /Financial Report. Unpaid bills. .
- 3. Clerk Report. Village updates.
 - o Sheriff report
- 4. Permit Requirements.
- 5. Bagley Events Groups.

New Business (May be taken in any order.)

• 180 Barr Harbor Road

Informal Comments.

Next Meeting: March 5, 2024 at 7pm

Phone#: 608-996-2195 Email: bagleyfd@tds.net Website: www.villageofbagley.com 400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801

Call to order, Pledge of Allegiance.

Roll Call.

Minutes Approval.

Agenda Items

- 1. President's Report.
- 2. Treasurer /Financial Report. Unpaid bills.
- 3. Clerk Report. Village updates. Lawyer. Accountant. Election.
- 4. Address ordinances from Sheriff, on the agenda for the March meeting.
- 5. Garbage fee and ordinance on the March agenda.
- 6. Water bills. Water, Sewer, Fire Fee.

New Business (May be taken in any order.)

Informal Comments

Next Meeting: April 2nd , 2024 at 7pm ? Thursday, April 4th ? Tuesday April 9th ?

Phone#: 608-996-2195 Email: bagleyfd@tds.net Website: <u>www.villageofbagley.com</u> 400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801

Call to order, Pledge of Allegiance. Roll Call.

Minutes Approval.

Agenda Items

- 1. President's Report.
- 2. Treasurer / Financial Report. Unpaid bills. Mobile Check Capture Device ordered.
- 3. Clerk Report. Village updates.
 - o Election..
- 4. Address ordinances from Sheriff:
 - Yard: overgrown grass and brush.
 - o Golf Cart: guidelines and tag issuance, and insurance.
 - o Junk, Nuisance: wood burning, wood cutting, bright lights.
 - Businesses: What is a business? What guidelines apply?
 - Power poles: permanent structure, guidelines and requirements.
- 5. Garbage fees.
- 6. Water bills. Water, Sewer, Fire Fee.
 - Items billed including fire fee applied.
 - One meter and multiple users.
- 7. Upcoming Events. Community Building. Bagley Events Group
 - Cooking pit.
 - o Parade
 - o Park
 - o Christmas Tree
- 8. Spring Cleanup. May 11th, Fall Cleanup is October 19th. Only eligible Village residents may use this service. ID's of residency required. Additional information will be posted closer to the date.
- 9. Approve liquor operator's license for new applicants.
- 10. Delta 3 Engineering
 - Sanitary Sewer I & I Project Award of Construction Bids
 - Proposed 2025 Infrastructure Improvements' Project
 - CDBG Income Survey
 - WWTF Upgrade Project

New Business (May be taken in any order.

- Food pantry on Main Street
- Building inspector contract renewal
- Informal Comments.

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Next Meeting: Tuesday May 7th

Phone#: 608-996-2195 Email: bagleyfd@tds.net Website: www.villageofbagley.com 400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801

Call to order, Pledge of Allegiance. Roll Call.

Minutes Approval.

Agenda Items

- 1. President's Report.
- 2. Treasurer /Financial Report. Unpaid bills.
- 3. Clerk Report. Village updates.
- Delta 3 Engineering

 WWTF Upgrade Project.
- 5. Ordinances:
 - Yard: overgrown grass and brush.
 - o Power poles: permanent structure, guidelines, and requirements.
- 6. B & M Quote
- 7. Payroll Services
- 8. Financial and PCS Report
- 9. Pre Approval of Fire Department / Legal
- 10. Schedule Open Book with Assessor
- 11. Upcoming Events. Community Building. Bagley Events Group.

New Business (May be taken in any order.)

Informal Comments.

Motioned to adjourn ..

Closed Session

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Next Meeting: Tuesday June 4th

Village of Bagley

400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801 **Phone#:** 608-996-2195 **Fax#:** 608-996-2012 **Email:** bagleyfd@tds.net **Website:** www.villageofbagley.com

Notice of Closed Meeting for the Village of Bagley Board of Trustees

Notice is hereby given as required by law that the Caucus of the Village of Bagley Board of Trustees will convene on Tuesday, May 7th, 2024, after 7:00 p.m. in the Bagley Community Building, 400 South Jackley Lane, Bagley, WI. Anyone with disabilities wishing to attend a board meeting should call the Village Clerk (996–2195) at least 48 hours prior to the scheduled meeting so that arrangements can be made.

Matters to be taken up, discussed, and acted upon at this meeting are as follows:

- I. ROLL CALL
- II. ADOPTION OF AGENDA
- III. OPENING OF CLOSED MEETING
 - a. FINANCIALS AND PSC REPORT
- IV. RESULTS OF MEETING
- V. CLOSING OF MEETING



Phone#: 608-996-2195 Email: bagleyfd@tds.net Website: <u>www.villageofbagley.com</u> 400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801

Call to order, Pledge of Allegiance.

Roll Call.

Minutes Approval.

Agenda Items

1. Appoint Clerk/Treasurer

New Business (May be taken in any order.)

Informal Comments

Phone#: 608-996-2195 Email: bagleyfd@tds.net Website: www.villageofbagley.com 400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801

Call to order, Pledge of Allegiance. Roll Call.

Minutes Approval.

Agenda Items

- 1. President's Report.
- 2. Treasurer /Financial Report. Unpaid bills.
- 3. Clerk Report. Village updates.
- 4. Duane Jacobson: discussions regarding various ordinances
- 5. Tri State Paving: will be in area doing a driveway and could do one or both of these projects.
- 6. Grass and weed ordinance: up price per hour
- 7. Open Book with Assessor: July 2nd 6pm?
- 8. Approve Licenses: Liquor/Server/Tobacco Licenses
- Potential purchase of Peoples State Bank Building Bids due on June 7th, potential use gameplan included discuss as needed
- 10. Upcoming Events. Community Building. Bagley Events Group.

New Business (May be taken in any order.)

Informal Comments.

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Motioned to adjourn...

Next Meeting: Tuesday July 2nd



Phone#: 608-996-2195 Email: bagleyfd@tds.net Website: <u>www.villageofbagley.com</u> 400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801

Call to order, Pledge of Allegiance.

Roll Call.

Minutes Approval.

Agenda Items

1. Approve Fire Dept Picnic License

New Business (May be taken in any order.)

Informal Comments

AGENDA 07-02-2024

Phone#: 608-996-2195 Email: bagleyfd@tds.net Website: <u>www.villageofbagley.com</u> 400 S. Jackley Ln., P.O. Box 116, Bagley, WI 53801

Call to order, Pledge of Allegiance. Roll Call. Minutes Approval.

AGENDA ITEMS:

- 1) President's Report
- 2) Treasurer/Financial Report
 - a. Unpaid Bills & Bank Balances
 - b. Disconnects/Payment Plan reminders
 - c. Open Book is 7/9 from 10 am 12 pm, Board of Review is 7/16 from 6pm to 8 pm
 - d. PSC regulations state that during a heat advisory/warning/emergency a utility may not disconnect an occupied dwelling, those disconnected must be reconnected if they express there is a medical condition. Does the Village want to require confirmation or not?
- 3) Clerk Report. Village Updates
 - a. Register Dogs with Shelly, notify her if you registered elsewhere or if don't have dogs anymore
 - b. Absentee ballots were mailed out. Preliminary Election August 13. Need Poll Workers
 - c. Golf Carts: Reminder if you see something say something, video/pictures not required to report
 - d. Tri State Paving: estimate came back below what Board approved Village to pay for.
- 4) Public Works:
 - a. Shutting down entire west side of tracks over holiday weekend due to flooding
 - b. Other updates from Ryne
- 5) Monument Landscaping
- 6) Approved Plunkett Proposal(s) discontinue Orkin.
- 7) Driftless CPA (Shelly's CPA firm) leasing office
- 8) Vote to gameplan for grant proposal with rough estimates. Agree on an acceptable range where estimates not yet available. Cannot be delayed, need to submit grant in July and still probably need to extend closing.
- 9) Upcoming Events. Community Building. Bagley Events Group
 - a. July 5th Golf Cart Parade in River of Lakes (CANCELLED)
 - b. July 6th 5K Run/Walk, parade, Cow Chip Bingo, Thunder in the Valley Rodeo, Street Party
 - c. August 5th American Legion Burgers in the Park (had July 1st)
 - d. August 10th Bagley Ribfest
 - e. Other local events, check Facebook pages of businesses and communities for more.

New Business (May be taken in any order.)

- Tree Ordinance: look at banning the planting of trees between street and sidewalk.
- Procurement Ordinance: to clarify how money is spent

Informal Comments.

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Motion to Adjourn....

Next Meeting: August 6th?

Phone: 608-996-2195

Email: bagleyfd@tds.net

Address: PO Box 116, 400 S Jackley Ln, Bagley WI 53801

Call to order, Pledge of Allegiance. Roll Call. Minutes Approval. AGENDA ITEMS:

- 1) President's Report
- 2) Treasurer/Financial Report
 - a. Unpaid Bills & Bank Balances
 - b. Disconnects/Payment Plan reminders. August 1st bills are out. If you miss a payment plan payment you get disconnected right away.
 - c. Preparation of 2025 budget has begun. Discuss items for board to think about for Sept meeting
 - d. COVID grant money: options and things to consider
 - e. Purchase of building. Grant won't be approved in time. Sign Offer Letter. Discuss affect of levying payments and do mortgage.
- 3) Clerk Report. Village Updates
 - a. Register Dogs with Shelly, notify her if you registered elsewhere or if don't have dogs anymore
 - b. Absentee ballots were mailed out. Preliminary Election August 13. Need Poll Workers
 - c. Discuss plans for WisVote, must take over from County by 2026, Tonya suggested game plan
 - d. Other tasks the County is shifting to the municipality
- 4) Public Works:
 - a. Other updates from Ryne
- 5) Monument Landscaping
- 6) Vote to temporarily waive Ordinance 6.05 Obstructions and Encroachments of streets/sidewalks
 - a. August 10th, Ribfest The Bagley Store
 - b. October 12th, Fall Festival Bagley Events Group
 - c. Need to amend ordinance and make this a permit process
- 7) Schedule Fall Cleanup. Vote if Village will do a Garage Sale and who decides what goes.
- 8) Need to recreate Plan Commission for Comprehensive Plan, required to review every decade (2020). Should have the commission meet annually at minimum to make sure Plan Commission stays in compliance.
- 9) Driftless CPA (Shelly's CPA firm) leasing office table? attorney said no issues but did not send over guidance yet
- 10) Upcoming Events. Community Building. Bagley Events Group
 - a. August 5th American Legion Burgers in the Park
 - b. August 10th Bagley Ribfest
 - c. Other local events, check Facebook pages of businesses and communities for more.

New Business (May be taken in any order.)

- Sidewalk between corner of Chicago St and S Bagley Ave to 130 S Bagley Ave needs to be replaced
- Review various ordinances, animal, sidewalk, tree and procurement

Informal Comments.

• As needed

CLOSED SESSION: Wisconsin Statutes 19.85(1)(c) Motion to Adjourn... Closed Session last, will adjourn meeting at conclusion of Closed Session Next Meeting: Sept 3?

Phone: 608-996-2195 Email: bagleyfd@tds.net Address: PO Box 116, 400 S Jackley Ln, Bagley WI 53801

VILLAGE BOARD WILL HOLD A SPECIAL MEETING AUGUST 14, 2024 AT 7PM

Call to order, Pledge of Allegiance. Roll Call.

Minutes Approval.

SPECIAL MEETING AGENDA ITEMS:

1) CLOSED SESSION: Wisconsin Statutes 19.85(1)(C) – discussion related to a Village employee's position, performance, or compensation.

Motion to Adjourn... Closed Session will adjourn meeting at conclusion of Closed Session

Phone: 608-996-2195

Email: bagleyfd@tds.net

Address: PO Box 116, 400 S Jackley Ln, Bagley WI 53801

Call to order, Pledge of Allegiance. Roll Call. Prior Meeting Minutes Approval.

AGENDA ITEMS:

1) President's Report

- 2) Treasurer/Clerk Report
 - a. Unpaid Bills & Bank Balances
 - b. Special Assessment payments were due 8/15. Letters sent out, unpaid as of Sept 30th go to tax roll
 - c. Disconnects/Payment Plan Updates
- 3) Public Works Report:
 - a. Updates and items from Director of Public Works
- 4) Priority Items
 - a. Consider for approval Water Quality Trading Project (Delta3) tabled from August
 - b. Consider for approval WWTF Evaluation Report (Delta3)
 - c. Sidewalk on S Bagley from Chicago corner to 130 S Bagley. Delta3 advise tabled from August
 - d. Alliant Energy/Intercon work is scheduled to begin September 9th.
 - e. County Road Aid Balance is \$38,600.50 as of 8/27/2024. Petition for reimbursement due 9/4/2024.
 - f. Notice of intent to apply for flood grant due to WEM by 9/30. Webinar Sept 4, Shelly can attend
 - g. PSC Rate Study due 9/15 need estimate of part time person
 - h. Motion to transfer some of the due to and due from between Village and utilities. See attached
 - i. Population report from State, if challenging due by Sept 15th
 - j. Request for Temporary Waiver of Ordinance 6.05 for Lucky's on 10/5/2024, and any other required licenses or permits.
 - k. Mortgage Lender decision for PSB Building
- 5) Old Business:
 - a. Aug: Decide on how to spend COVID grant monies, must spend by 12/31/2024
 - b. Aug: Decide if taking over WisVote fully in 2025 or paying the County to assist. Must take over in 2026.
 - c. Aug: Monument Landscaping. Board to physically look at monument to determine what to be done.
 - d. Aug: Temporary Street/Sidewalk Permit Ordinance and repeal/replace Ordinance 6.05. Board needed to review
 - e. Aug: Vote on Social Media Use Policy some items need to be decided on.
 - f. Status Update: Out of compliance with Plan Commission and review/updates to Comprehensive Plan.
- 6) Upcoming Events in Bagley
 - a. Burgers in the Park Sept 2nd, 4:30-7pm
 - b. For Bagley Events Group events see online on Facebook or Village website.
- 7) New Business (May be taken in any order.
 - a. Motion to place all People State Bank loans on Auto Pay was thought to have been done
 - b. Potential sale of parcel in town, unnamed alley between Oak St and Elm St (Elm St is a discontinued/vacated st)
 - c. Keep ICX election machine or switch to ICE election machine. 44 of the 52 munis in Grant have switched.

Informal Comments.

• Any Informal Comments

Motion to Adjourn... Next Meeting: October 1st?

Phone: 608-996-2195 Email: bagleyfd@tds.net

Address: PO Box 116, 400 S Jackley Ln, Bagley WI 53801

Call to order, Pledge of Allegiance. Roll Call. Prior Meeting Minutes Approval. AGENDA ITEMS:

1) President's Report

- 2) Treasurer/Clerk Report
 - a. Unpaid Bills & Bank Balances
 - b. Budget/Rate Study Update and Review
 - c. Election Updates (machine, scheduling)
- 3) Public Works Report:
 - a. Updates from Director of Public Works
- 4) Priority Items:
 - a. Sidewalk on S Bagley from corner at Chicago to 130 S Bagley get report from Delta3. Tabled Aug/Sept
 - b. Motion for Temporary Waiver of Ordinance 6.05 for Bagley Fire Dept Trunk or Treat 10/31
 - c. Update on COVID Monies, vote on additional potential expenditures
 - d. Social Media Policy may need for insurance renewal now, review feedback. Tabled Aug/Sept
 - e. Status update: Out of Compliance with Plan Commission, review/update Comprehensive Plan.
 - f. Building Code Interpretations Elevation
- 5) Old Business
 - a. Updated version of Temporary Street/Sidewalk Use Permit Ordinance and revised Ordinance 6.05
 - b. Status update on Monument Landscaping
- 6) Upcoming Events. Community Building. Bagley Events Group
 - a. See Bagley Events Group Facebook Page
 - b. 10/31 Bagley Fire Dept Trunk or Treat 4pm-7pm
- 7) New Business (May be taken in any order.)

Informal Comments.

• Any Informal Comments

Next Meeting: suggested date

Motion to Adjourn...

Phone: 608-996-2195

Email: bagleyfd@tds.net

Address: PO Box 116, 400 S Jackley Ln, Bagley WI 53801

Call to order, Pledge of Allegiance. Roll Call. Prior Meeting Minutes Approval. AGENDA ITEMS:

1) President's Report

- a. Incident at new building
- 2) Treasurer/Clerk Report
 - a. Unpaid Bills & Bank Balances
 - b. Nov 2024 Billing/Notification of Delinquents to Tax Roll sent
 - c. New Election Machine anticipated delivery in November, contact Shelly to attend training
- 3) Public Works Report:
 - a. Updates and items from Director of Public Works
- 4) Priority Items:
 - a. Special Charge for Garbage & Recycling Resolution
 - b. Special Charge for Fire Protection Resolution
 - c. Update on COVID Monies, vote on additional potential expenditures. Remainder to be spent starting renovations on new building.
 - d. Required to sign contract for WisVote Election System, Bagley required to take over fully 1/1/2025
 - e. Due to Due From between Village and Utilities
 - f. Rename Fire Fee to Hydrant Fee (PSC term)
 - g. Discuss municipal charge vs direct billing no vote
- 5) Old Business:
 - a.
- 6) Upcoming Events. Community Building. Bagley Events Group
 - a. See Bagley Events Group Facebook Page
- 7) New Business (May be taken in any order.)
 - a. Next meeting to meet with Duane and discuss Sheriff's contract
 - b. Shelly to attend Redevelopment of Brownfield Properties Learning Session on 11/15/2024
 - c. Renumber/Retitle Section "15.02 Setback Requirements" Ordinance to "19.10 Setback Requirements"

Informal Comments.

• Any Informal Comments

CLOSED SESSION: Statute and if adjourning meeting at closed session

Motion to Adjourn...

Next Meeting: Tuesday December 3rd at 7pm

Phone: 608-996-2195 Email: villageofbagley@gmail.com Address: PO Box 116, 400 S Jackley Ln, Bagley WI 53801

Call to order, Pledge of Allegiance. Roll Call. AGENDA ITEMS:

1) Walkthrough of purchased building at 115 S Bagley

Informal Comments.

• Any Informal Comments

CLOSED SESSION: Statute and if adjourning meeting at closed session

Motion to Adjourn...

Next Meeting: Tuesday December 3rd at 7pm

Phone: 608-996-2195 Email: villageofbagley@gmail.com Address: PO Box 116, 400 S Jackley Ln, Bagley WI 53801

Call to order, Pledge of Allegiance. Roll Call. AGENDA ITEMS:

1) Review preliminary budget and vote on related items.

Informal Comments.

• Any Informal Comments

CLOSED SESSION: Statute and if adjourning meeting at closed session

Motion to Adjourn...

Next Meeting: Tuesday December 3rd at 7pm

Phone: 608-996-2195 Email: villageofbagley@gmail.com Address: PO Box 116, 400 S Jackley Ln, Bagley WI 53801

Call to order, Pledge of Allegiance. Roll Call. Prior Meeting Minutes Approval. AGENDA ITEMS:

- 1) President's Report
- 2) Treasurer/Clerk Report
 - a. Unpaid Bills & Bank Balances
 - b. Disconnect Notices, Upcoming Property Tax Bills
 - c. Received new election machine today
- 3) Public Works Report:
 - a. Updates and items from Director of Public Works
- 4) Priority Items:
 - a. Delta 3
 - b. Rate Study Items to vote
 - c. Diggers Hotline Contract: Due 6th of Dec
 - d. Sheriff's Contract: Due end of Dec
 - e. Budget
 - f. Bids received for work on new building
 - g. Decide on date for Caucus for Spring 2024 election: Village President and 2 Trustees
- 5) Old Business:
 - a. Add speed limit sign to Jackley Lane going in the north direction (going towards Walnut)
- 6) Upcoming Events. Community Building. Bagley Events Group
 - a. See Bagley Events Group Facebook Page
- 7) New Business (May be taken in any order.)
 - a. Approve new operators licenses
 - b. Rental Registration Ordinance, could include businesses meeting some criteria such as revenue
 - c. Charge day fee for renting the park when the bathrooms are to be unlocked. Consider day fee for Community Building.

Informal Comments.

Any Informal Comments

CLOSED SESSION: Statute and if adjourning meeting at closed session

Motion to Adjourn...

Next Meeting: suggested date

Phone: 608-996-2195 Email: villageofbagley@gmail.com Address: PO Box 116, 400 S Jackley Ln, Bagley WI 53801

Village Board of Trustees will be at the recently acquired building located at 115 S Bagley Ave

Call to order, Pledge of Allegiance. Roll Call. **AGENDA ITEMS:**

- 1) Review current expenditures towards COVID Grant, motion for any changes.
- 2) Review bids for renovations. Vote on all or parts of bids received.

Informal Comments.

• Any Informal Comments

CLOSED SESSION: Statute and if adjourning meeting at closed session

Motion to Adjourn...